



Request for Proposals

Purchase and Installation of an Automatic Gate Closer

Town of Wallkill
99 Tower Drive, Building A
Middletown, NY 10941

Dated: January 23, 2019

**Return by: February 15, 2019
11:00 AM**

Purchase and Installation of an Automatic Gate Closer January 23, 2019

The Town of Wallkill (“Town”) hereby Requests proposals by interested vendors for an Automatic Gate Closer to be installed on an existing gate at our Highway Department facility located at 860 Route 17M, Middletown.

1. SEALED PROPOSALS – Notice is hereby given that the Commissioner of Public Works will receive proposals until 11:00 A.M., February 15, 2019 for the services outlined in this RFP.

2. SCOPE OF SERVICES

- a. Purchase and installation of one HySecurity Slide Smart chain drive slide gate operator or equivalent equipment that performs the same function.
- b. Purchase and installation of Linear Emerge IP access control panel or equivalent equipment that performs the same function.
- c. Long Range Tag Reader - EZ pass style system with vehicle windshield tags to operate gate. 100 windshield tags will be required.
- d. Three (3) Digital Keypad for access.
- e. Data and Control Wires.
- f. Installation of three (3) traffic loops, two (2) safety loops and one (1) free exit loop.
- g. UL Compliant photo eye for pedestrian safety.
- h. Surge suppression and ground rod.
- i. Programing and Tutorial on Operating System.

3. PAYMENT:

The Town will issue a Purchase Order for each order placed and payment shall be made within thirty (30) to sixty (60) days of installation.

4. Proposals submitted in accordance with this RFP shall be reviewed by the Commissioner of Public Works and if deemed to be in appropriate form, forwarded to the Town Board of the Town of Wallkill for consideration and award to the lowest responsible bidder.
5. **DEADLINE AND ADDRESS TO SUBMIT A PROPOSAL** - Proposals shall be submitted no later than **11:00 AM February 15, 2019** to the office of:

Louis Ingrassia, Jr.
Commissioner of Public Works
Town of Wallkill
99 Tower Drive, Building A
Middletown, NY 10941

6. **PROPOSAL SIGNATURE REQUIREMENTS** – Proposals must be signed by an Officer of the Vendor authorized to bind said Vendor to the provisions of the submitted proposal for a period of at least 90 days. Failure of the successful Vendor to execute the project contract may result in the cancellation of any award.
7. **PACKAGING OF PROPOSAL** – The Proposal packages shall be enclosed in a sealed envelope plainly marked in the upper left-hand corner with the name and address of the Vendor and bears the words **“Request for Proposal (RFP) ‘Town of Wallkill Purchase and Installation of an Automatic Gate Closer.”** Any Proposal received after the due date and time **cannot be accepted and will not be considered.**
8. **NUMBER OF PROPOSAL COPIES REQUIRED** – The Vendor must submit An original and two (2) copies of the Proposal.
9. **AMENDMENT OF REQUEST FOR PROPOSAL (RFP)** – In the event it becomes necessary to revise any part of the RFP, addenda will be provided to all interested Vendors. Deadlines for submission of the RFP may be adjusted to allow for revisions. For a revised proposal to be considered, **an original and two (2) copies must be submitted on or before the due date.**
10. **QUESTIONS DURING THE PROPOSAL PREPARATION PROCESS** – As of the issuance date of this Request for Proposals (RFP) and continuing until 48 hours prior to the time for submitting proposals has expired, the Town will provide relevant information as necessary for all Vendors to familiarize themselves with the requirements set forth in the Request for Proposals (RFP). Vendors are encouraged to submit any comments or questions in writing to: Lou Ingrassia, Jr., Commissioner, 99 Tower Drive, Bldg. A, Middletown, NY 10941, or by e-mail to louingrassia@townofwallkill.com. All questions must be submitted in writing.
11. **INSURANCE** - Contractor shall file and maintain with Town at all times during the term of the Contract, a copy or certificate of general liability insurance with an insurance company acceptable to, and approved by, the Commissioner of Public Works, with minimum limits of One Million Dollars (\$1,000,000.00) combined single

limit coverage against any injury, death, loss or damage as a result of wrongful or negligent acts or omissions by the Contractor. Contractor shall also provide evidence of Workers Comp. Insurance. Such insurance shall not be canceled without thirty (30) days' prior written notice to Town, shall name the Town and its officers and employees as additional insured's, shall include all automobiles utilized by Contractor's personnel in the performance of this Agreement, and shall be primary and not contributing with other insurance available to the Town.

12. **RIGHT OF REJECTION BY THE TOWN** - Notwithstanding any other provision of this Request for Proposals (RFP), the Town reserves the right to reject any and all proposals and to waive any informality in a proposal when to do so would be to the advantage of the Town or its taxpayers. Proposals that contain conditions or limitations to the requirements set forth in the RFP may be considered non-responsive and rejected.
13. **AWARD OF CONTRACT** - The Vendor to whom the contract is awarded shall be required to enter into a written contract with the Town of Wallkill in a form approved by the Commissioner of Public Works, the Town Board and Town Attorney. This Request for Proposals (RFP) and the Proposal, or any part thereof, may be incorporated into and made a part of the final contract. However, the Town reserves the right to further negotiate the terms and conditions of the contract with the selected Vendor. If applicable, the contract will include a maximum "fixed cost" to the Town of Wallkill and will include all permits, materials, and other costs.
14. **PROPRIETY INFORMATION** - The Town of Wallkill is a public body and governed by the New York Freedom of Information Act. Documents submitted to the Town relating to this Request for Proposal are subject to requirements of the Freedom of Information Act and may be deemed public records.
15. **NON-COLLUSION AFFIDAVIT**. By submitting a proposal, the proposer represents and warrants that such proposal is genuine and not sham or collusive or made in the interest or in behalf of any person not therein named, and that the proposer has not directly or indirectly induced or solicited any other proposer to put in a sham proposal, or any other person, firm or corporation to refrain from proposing and that the proposer has not in any manner sought by collusion to secure to that proposer any advantage over any other proposer.
16. **NO FINANCIAL INTEREST**. By submitting a proposal, the proposer represents and warrants that neither a Town Board Member, Elected Official Administrator, employee, nor any other person employed by The Town of Wallkill, has in any manner, any interest, directly or indirectly in the proposal or in the contract which may be made under it, or in any expected profits to arise therefrom.
17. **DOCUMENTS DEEMED PART OF THE CONTRACT**. The notice, invitation to proposers, general conditions and instructions for proposers, special conditions, specifications, bid, addenda, if any, will be deemed part of the contract.

18. **VENDOR INFORMATION.** Each proposal must contain the following:

Signature of Authorized Representative

Name of Authorized Representative

Title

Date:

Phone Number

Fax Number

Federal ID Number

Web Site

E-mail Address

Purchase and Installation of an
Automatic Gate Closer
Bid Proposal

The work will include:

Purchase and installation of one HySecurity Slide Smart chain drive slide gate operator or equivalent equipment that performs the same function.

Purchase and installation of Linear Emerge IP access control panel or equivalent equipment that performs the same function.

Long Range Tag Reader - EZ pass style system with vehicle windshield tags to operate gate. 100 windshield tags will be required.

Three (3) Digital Keypad for access.

Data and Control Wires.

Installation of three (3) traffic loops, two (2) safety loops and one (1) free exit loop.

UL Compliant photo eye for pedestrian safety.

Surge suppression and ground rod.

Programing and Tutorial on Operating System.

Proposal Price: \$ _____

(Inclusive of all labor, equipment and materials, **Prevailing Wage Rates Apply**)

**TOWN OF WALLKILL
ORANGE COUNTY, NEW YORK**

The following Non-Collusive Bidding Certification as required by General Municipal Law Section 103-d must be signed and submitted with bid.

NON COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:

1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any bidder or with any competitor;

2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and

3. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Wherefore, this statement has been subscribed by the bidder and affirmed by the bidder as true under penalties of perjury.

Dated: _____ 20____

Signature: _____

Printed Name & Title: _____

Company: _____

General Municipal Law Section 103-d

"The fact that a bidder (a) has published price lists, rates or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning of sub-paragraph one (a)".