

Work Session Agenda

TOWN OF WALLKILL
DATE: 2/15/2023

WORK SESSION
TIME: 7:00pm

Topics:

- Water Discussion
- After The Fact Permit
- Approve Warrants

Resolutions:

1. Resolution – Enter Into A Contract W/ Town of Wallkill Boys & Girls Club for 2023 Summer Camp Management & Summer Recreational Services Within Circleville Park
2. Resolution – Authorizing Commissioner Of Public Works To Solicit Proposals for Pavement Markings
3. Resolution – Supporting Fair Housing
4. Resolution – Scheduling Time & Place For A Public Hearing With Respect To The 2024 Orange Urban County Consortium Community Development Program
5. Resolution – To Execute A Consulting Agreement w/ Visions Human Resource Services, LLC To Provide Professional Computer Reconfiguration Consulting Services To Personnel Department
6. Resolution – Appointing A Person To The Position Of Full Time Payroll Clerk in the Accounting Department

Executive Session:

Motion to Adjourn:

Resolution No. : ___ of 2023

ROLL CALL VOTE

**THE TOWN OF WALLKILL
TOWN BOARD**

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TOWN SUPERVISOR TO ENTER INTO A
CONTRACT WITH THE TOWN OF WALLKILL BOYS AND GIRLS CLUB FOR 2023
SUMMER CAMP MANAGEMENT SERVICES AND SUMMER RECREATIONAL
SERVICES WITHIN CIRCLEVILLE PARK**

BE IT HEREBY RESOLVED, by the Town Board of the Town of Wallkill as follows:

1. That the Town Supervisor is hereby authorized to enter into a contract with the Boys and Girls Club of Wallkill for summer camp management services in the Town of Wallkill for the year 2023 in the form annexed hereto; and
2. That the Town Supervisor is hereby authorized to enter into a contract with the Boys and Girls Club of Wallkill for summer recreational services in the Town of Wallkill for the year 2023 when said contract has been finalized;
3. The aforesaid contracts and agreements shall be subject to the approval in form and content by the Town Attorney.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

The following was presented

By:

Sec'd by:

Date of Adoption:

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO
SOLICIT PROPOSALS FOR SERVICES**

WHEREAS, the Town of Wallkill is in need of the following service;

1. Pavement Markings

WHEREAS, the Town is required under New York State Law and the Town Code to purchase such services from the lowest responsible bidders,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, that the Town Board hereby authorizes and directs the Town of Wallkill Commissioner of Public Works to advertise for and solicit bids from qualified vendors and to thereafter report back to the Town Board with the results of said bids.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**THE TOWN BOARD OF THE TOWN OF WALLKILL
FAIR HOUSING RESOLUTION**

WHEREAS, The Town of Wallkill supports Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New York State Human Rights Law. It is the policy of the Town of Wallkill to implement programs to ensure equal opportunity in housing for all persons regardless of race, color, religion, ancestry, sex (including pregnancy), national origin, nationality, familial status, marital or domestic partnership status, affectional or sexual orientation, atypical hereditary cellular or blood trait, genetic information, liability for military service, mental or physical disability, perceived disability, AIDS/HIV status and Lawful Income or Source of Lawful Rent Payment (Section 8). The Town of Wallkill further objects to discrimination in the sale, rental, leasing, financing of housing or land to be used for construction of housing, or in the provision of brokerage services because of race, color, religion, ancestry, sex, national origin, handicap or disability as prohibited by Title VIII of the Civil Rights Act of 1968 (Federal Fair Housing Law) and the New York State Human Rights Law. Therefore, the Town Board of the Town of Wallkill do hereby approve the following resolution.

BE IT RESOLVED, that within available resources, the Town of Wallkill will assist all persons who feel they have been discriminated against under one of the aforementioned categories, to seek equity under federal and state laws by filing a complaint with the New York State Human Rights Law and the U.S. Department of Housing and Urban Development, as appropriate.

BE IT FURTHER RESOLVED, that the Town of Wallkill shall publicize this resolution and through this publicity shall cause owners of real estate, developers, and builders to become aware of their respective responsibilities and rights under the Federal Fair Housing Law, the New York State Human Rights Law, and any local laws or ordinances.

Resolution No. : ___ of 2023

BE IT FURTHER RESOLVED, that the municipality will at a minimum include, but not be limited to: (1) the printing and publicizing of this resolution, a fair housing public notice and other applicable fair housing information through local media, community contacts and placement on the Municipal website and in other social media; (2) distribution of posters, flyers, and any other means which will bring to the attention of those affected, the knowledge of their respective responsibilities and rights concerning equal opportunity in housing.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
By
Sec'd by
Date of Adoption

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
SCHEDULING TIME AND PLACE FOR A PUBLIC HEARING
WITH RESPECT TO THE 2024 ORANGE URBAN COUNTY CONSORTIUM
COMMUNITY DEVELOPMENT PROGRAM**

WHEREAS, the Town Board of the Town of Wallkill, has determined that it is in the best interests of the residents of the Town of Wallkill to apply for and if approved, enter into an inter-municipal agreement with the County of Orange for the 2024 Orange Urban County Consortium Community Development Program in the maximum sum of One Hundred Seventy Five Thousand dollars (\$175,000); and

WHEREAS, the Town Board wishes to schedule a public hearing for March 23, 2023 at 7:25 pm to consider the foregoing grant application; and

WHEREAS, the foregoing is listed as a Type II Action under Section 617.5 of the State Environmental Quality Review Act (SEQRA) and is not subject to further review under SEQRA

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that a public hearing be held by the Town Board on March 23, 2023 at 7:25 p.m. with respect to participating in 2024 Orange Urban County Consortium Community Development Program; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE A CONSULTING
AGREEMENT WITH VISIONS HUMAN RESOURCE SERVICES, LLC TO PROVIDE
PROFESSIONAL COMPUTER RECONFIGURATION CONSULTING SERVICES TO
THE TOWN OF WALLKILL PERSONNEL DEPARTMENT**

WHEREAS, the Town of Wallkill is in need of professional consulting services to reconfigure the computerized payroll system within the Town’s Human Resources Department; and

WHEREAS, Visions Human Resource Services, LLC has submitted a proposal to the Town to provide the aforesaid consulting services; and

WHEREAS, the consulting services to be provided herein are of a professional nature and not subject to the competitive bidding laws of the State of New York; and

WHEREAS, that based on the nature of the services immediately needed coupled with the current staffing vacancies in the Human Resources Department which has created an urgent need for said consulting services without delay, Visions Human Resource Services, LLC fulfills the qualifications for the consultant position and the Town Board believes it is in the best interests of the Town to engage said company on a temporary basis,

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby authorizes the Town Supervisor to execute an agreement with Visions Human Resource Services, LLC in the form annexed hereto, to provide professional computer system reconfiguration consulting services in the Town Human Resources Department, at the capped cost of \$2,250.00 in accordance with the proposal annexed hereto with the Town Board to receive periodic reports with respect to the service provided by said consultant.

Resolution No. : ___ of 2023

ROLL CALL VOTE

**THE TOWN OF WALLKILL
TOWN BOARD**

The following was presented

By: _____

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Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
APPOINTING A PERSON TO THE POSITION OF FULL-TIME PAYROLL CLERK**

WHEREAS, there exists a vacancy in the Town of Wallkill for a full-time Payroll Clerk in the Office of the Town Accounting Department; and

WHEREAS, Ivelisse Tavarez fulfills the civil service requirements of knowledge, skills, and experience for the full-time Payroll Clerk position; and

WHEREAS, the Town of Wallkill has a need for a full-time Payroll Clerk for the efficient and cost-effective functioning of the Accounting Department; and

WHEREAS, it is the opinion of the Town Board that the aforesaid person is qualified to fill said position;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby appoints **Ivelisse Tavarez** to the position of full-time Payroll Clerk to serve in said capacity in the Town Accounting Department at an annual salary of \$50,000.00, effective as of March 6, 2023 pending receipt of a satisfactory background check and provided that all appropriate documentation is submitted and accepted by the Orange County Department of Human Resources-Civil Service Department.