

# **REORGANIZATION MEETING**

## **TOWN OF WALLKILL JANUARY 4, 2023**

The Town Board of the Town of Wallkill held its Reorganization Meeting on Wednesday January 4, 2023 at the Town Hall 99 Tower Drive Bldg “A”. Members present were Supervisor George Serrano, Councilman Mark Coyne, Councilman Eric Valentin, Councilman Neil Meyer, and Councilman Eric Johnson. The meeting was opened with the Pledge of Allegiance to the Flag.

1. Good Evening, may we come to order for the pledge of allegiance.
2. Ladies and Gentlemen: this is a special meeting of the Town Board and the regular Reorganization Meeting of the Town of Wallkill, which should be held during the first few days of the year. The purpose of this meeting is to reorganize the Town, set appointments, set salaries, and handle related matters.
3. This is a special meeting and no other related town business will be conducted.

**MOTION BY Mr. Serrano                      SECONDED BY Mr. Coyne**

“That in each month the **fourth Thursday** be designated as regular Town Board Meeting nights to be held at the Town Hall 99 Tower Drive Building A, at **7:30 PM**, and **each Wednesday** be designated as work sessions to be held at **7:00 PM**. The second Thursday of each month will be reserved for an optional regular Town Board meeting at the election of the Town Board, with such meetings to be announced via posting to the Town’s website.

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

"That every other FRIDAY be designated as pay day for all TOWN departments and that the TOWN BOARD authorizes the use of a facsimile stamp plate upon the signed approval of all payrolls by the Supervisor."

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That the following salaries for ELECTED OFFICIALS of the TOWN OF WALLKILL be set as follows:”

60% SUPERVISOR - George Serrano (General Fund)	<b>\$56,477.63</b>
40 % SUPERVISOR - George Serrano (Water /Sewer)	<b>\$37,651.77</b>
Budget Officer	<b>\$10,712.00</b>
TOWN CLERK – LOUISA INGRASSIA	<b>\$69,948.01</b>
TOWN JUSTICE – JOSEPH OWEN	<b>\$47,678.50</b>
TOWN JUSTICE – PATRICK OWEN	<b>\$47,678.50</b>
TOWN JUSTICE – PETER GREEN	<b>\$47,678.51</b>
COUNCILMAN –MARK COYNE	<b>\$16,388.73</b>
COUNCILMAN – ERIC VALENTIN	<b>\$16,388.73</b>
COUNCILMAN – NEIL MEYER	<b>\$16,388.73</b>
COUNCILMAN – ERIC JOHNSON	<b>\$16,388.73</b>
DEPUTY SUPERVISOR - Included	<b>\$ 3,000.00</b>
2 <sup>ND</sup> DEPUTY SUPERVISOR - Included	<b>\$ 2,900.00</b>
RECEIVER OF TAXES – LINDA HARAHAH	<b>\$28,944.08</b>

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That salaries for personnel in the **TOWN JUSTICE COURT OFFICE** be set as follows:

(1) CLERK TO JUSTICE Patrick Owen	<b>\$49,931.71</b>
(2) CLERK TO JUSTICE Peter Green	<b>\$54,520.88</b>

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Coyne**

“RESOLVED that the TOWN BOARD OF THE TOWN OF WALKKILL AUTHORIZES **Louisa Ingrassia**, TOWN CLERK; **Linda Harahan**, TAX RECEIVER, **JUSTICE Joseph Owen**, **JUSTICE Patrick Owen**, **JUSTICE Peter Green**, **Deborah A. Sayers**, **AND Mary Mailer** (w/facsimile stamp) for Justice’s accounts to sign checks for their respective offices.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That **LOUISA INGRASSIA** is appointed as REGISTRAR of VITAL STATISTICS to be compensated pursuant to a separate agreement with the Town Board.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That **LOUISA INGRASSIA** is appointed **BINGO INSPECTOR** at no additional salary, when on official Town business mileage for use of car plus any mailing and telephone expenses are reimbursed.”

Supervisor George Serrano	VOTING	Aye
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Councilman Eric Johnson      VOTING      Aye

**MOTION BY      Supervisor Serrano      SECONDED BY      Mr. Johnson**

“That **Brandy Yahm** be appointed as DEPUTY RECEIVER OF TAXES & ASSESSMENTS to receive water payments, at no additional salary.”

Supervisor George Serrano      VOTING      Aye  
Councilman Mark Coyne      VOTING      Aye  
Councilman Eric Valentin      VOTING      Aye  
Councilman Neil Meyer      VOTING      Aye  
Councilman Eric Johnson      VOTING      Aye

**MOTION BY      Supervisor Serrano      SECONDED BY      Mr. Johnson**

That **Cheryl Gross** be appointed as DEPUTY COMPTROLLER OF THE TOWN OF WALLKILL at an annual salary of \$93,600.00.”

Supervisor George Serrano      VOTING      Aye  
Councilman Mark Coyne      VOTING      Aye  
Councilman Eric Valentin      VOTING      Aye  
Councilman Neil Meyer      VOTING      Abstain  
Councilman Eric Johnson      VOTING      Aye

**MOTION BY      Supervisor Serrano      SECONDED BY      Mr. Johnson**

That **Darlynn Plus** be appointed as CLERK to SUPERVISOR at the annual salary of the \$48,360 per year

And that said salary be allocated as follows:

General Fund: 60%  
Water Fund: 20%  
Sewer Fund: 20%

Supervisor George Serrano      VOTING      Aye  
Councilman Mark Coyne      VOTING      Aye  
Councilman Eric Valentin      VOTING      Aye  
Councilman Neil Meyer      VOTING      Abstain  
Councilman Eric Johnson      VOTING      Aye

**MOTION BY      Supervisor Serrano      SECONDED BY      Mr. Valentin**



Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That the ANNUAL salary of the **COMMISSIONER OF PUBLIC WORKS/ SUPERINTENDENT OF HIGHWAYS FOR THE CALENDAR YEAR 2023** be set at **\$132,894.57**” and that **LOUIS J. INGRASSIA, JR.** be appointed to that position expiring on December 31, 2023.

*Payroll breakdown Ingrassia - 30% HWY, 30%GEN, 20%WAT, 20%SWR*

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That the ANNUAL salary of the ADMINISTRATIVE CLERK TO THE COMMISSIONER OF PUBLIC WORKS be set at **\$68,050.49** and that **MICHELE BAKER** be appointed to that position.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

*Payroll breakdown Baker- 30% HWY, 30%GEN, 20%WAT, 20%SW*

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That **The Chief of Police and The Commissioner of Public Works** be appointed EMERGENCY MANAGEMENT CO-DIRECTORS for the TOWN OF WALLKILL.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That **Cindy Miller** is appointed by the **RECEIVER OF TAXES AND ASSESSMENTS** as **DEPUTY RECEIVER OF TAXES & ASSESSMENTS** at a rate of **\$18.00** per hour.”





- (1) Mary Dandridge
- (3) Dennis Salvucci

- (2) Barbara Maxcy
- (4) Bob Rumpf

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That **PLANNING BOARD** members be paid at **\$5,515.17** per member, per year, the **CHAIRMAN** at **\$10,404.94** per year, and the **VICE CHAIRMAN** at **\$6,518.89** per year.”

That **Gary Lake** be appointed as Chairman of the Planning Board

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That **MHE ENGINEERING, D.P.C. and KC ENGINEERING & LAND SURVEYING, P.C., WSP SELLS and PITINGARO & DOETSCH CONSULTING ENGINEERS, PC** be contracted as **ENGINEERS** for the **TOWN OF WALLKILL**, which appointments shall be deemed to be at-will.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“The Town of Wallkill Town Board appoints **PKF O’CONNOR & DAVIES** as auditors for 2023, appointed for the Town financial audit and the Court financial audit.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	No
Councilman Eric Johnson	VOTING	Aye



**MOTION BY Supervisor Serrano SECONDED BY Mr. Johnson**

“That **WSP- SELLS**, be appointed as the TOWN OF WALLKILL TRAFFIC CONSULTANTS, which appointment shall be deemed to be at-will.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano SECONDED BY Mr. Johnson**

“That **MHE ENGINEERING, D.P.C., KC ENGINEERING & LAND SURVEYING, P.C., MALCOLM PIRNIE/ARCADIS, HANSEN VAN VLEET, LLC, P & D ENGINEERING, CT MALE** be appointed as the TOWN OF WALLKILL CONSULTING ENGINEERS which appointments shall be deemed to be at-will.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano SECONDED BY Mr. Valentin**

“That **BLUSTEIN, SHAPIRO, FRANK AND BARONE, LLP** be named ATTORNEYS for the TOWN OF WALLKILL, which appointment shall be deemed to be at-will.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano SECONDED BY Mr. Johnson**

“That **CATANIA, MAHON, & RIDER, PLLC** be contracted as the Zoning board attorneys for the Town of Wallkill, which appointment shall be deemed to be at-will.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano SECONDED BY Mr. Johnson**



"That **LEONARD KESSLER, ESQ.** is contracted as PROSECUTOR for the TOWN OF WALLKILL in Justice Patrick Owen's Court and Justice Peter Green's Court, which appointment shall be deemed to be at-will."

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Coyne**

"That **JOHN BACH, ESQ. AND LEONARD KESSLER, ESQ.** are contracted as Backup PROSECUTORS for the Town of Wallkill, which appointments shall be deemed to be at-will"

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Abstain
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Coyne**

"That the following individuals be re-appointed to the **TOWN OF WALLKILL HUMAN RIGHTS COMMISSION.**"

- |                   |                  |
|-------------------|------------------|
| (1) Sasha DeNeve  | (6) Lynn Perkins |
| (2) Toni Keys     |                  |
| (3) Andrea Soll   |                  |
| (4) Dennis Hayden |                  |
| (5) Lorenzo Maher |                  |

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That the following individuals be appointed or re-appointed to the **TOWN OF WALLKILL INDUSTRIAL DEVELOPMENT AGENCY.**”

- (1) Mark Coyne
- (2) Paul Erickson
- (3) Joseph Stewart
- (4) Kevin Mulqueen
- (5) Dave Colon

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Abstain
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That the official newspapers for the TOWN OF WALLKILL shall be **THE TIMES HERALD RECORD and THE WALLKILL VALLEY TIMES.**”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Coyne**

“That mileage allowance be the IRS 2023 mileage reimbursement rate of \$0.655/mile when personal vehicles are used for official TOWN business.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That **PETTY CASH FUNDS** be established for the following offices and amounts as indicated, and that Department Heads be authorized to sign checks up to the amounts set forth herein with the exception of the **RECREATION DEPARTMENT.**”

<b>POLICE</b>	<b>\$ 400.00</b>
<b>COMPROLLER/WATER BILLING</b>	<b>\$ 150.00</b>
<b>BUILDING INSPECTOR</b>	<b>\$ 200.00</b>

<b>RECREATION</b>	<b>\$ 100.00</b>
<b>COMPTROLLER</b>	<b>\$ 200.00</b>
<b>TOWN CLERK</b>	<b>\$ 100.00</b>
<b>TOWN JUSTICE</b>	<b>\$ 600.00</b>
<b>SUPT OF HIGHWAYS</b>	<b>\$ 100.00</b>
<b>ASSESSOR</b>	<b>\$ 20.00</b>

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Johnson**

“That the following banking institutions be named as authorized depositories for the TOWN OF WALLKILL”.

**Orange Bank & Trust**

**Chase Bank**

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Abstain
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye

**MOTION BY Supervisor Serrano                      SECONDED BY Mr. Valentin**

“That **GEORGE SERRANO** be appointed DELEGATE to the Association of Towns and **Mark Coyne** be appointed as an alternate.”

Supervisor George Serrano	VOTING	Aye
Councilman Mark Coyne	VOTING	Aye
Councilman Eric Valentin	VOTING	Aye
Councilman Neil Meyer	VOTING	Aye
Councilman Eric Johnson	VOTING	Aye





