

Work Session Agenda

TOWN OF WALLKILL

DATE: 6/1/2022

WORK SESSION

TIME: 7:00pm

Topics:

- Soul Purpose Church (Man Up for God) Road Closure Request 8/6
- Traffic Mitigation Fee Waiver Request - Singh Gas Station
- Traffic Mitigation Fee Waiver Request - Weiss Realty LLC – NYS Route 211 Warehouse
- Fairways at Wallkill & Golf Links Road Discussion
- Town of Wallkill Parade 9/17/22 Event Proposals
- Town of Wallkill Parade 9/17/22 Vendor Application
- Town of Wallkill Independence Day Celebration 7/3/22 DJ Proposal
- Town of Wallkill Fishing Derby 6/25/22 Trophy Proposal
- Town of Wallkill Family Fun Day 7/24, Rain Date 7/31

Resolutions:

1. Resolution - Transportation Agreement to Hudson Valley Renegades Game for Town of Wallkill Police Youth Coalition
2. Resolution - Senior Account Clerk Position - Accounting Department
3. Resolution - Amend Fee Schedule-Unkempt Properties
4. Resolution – Budget Amendments

Executive Session:

Motion to Adjourn:

Resolution No. : ___ of 2022

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE SUPERVISOR TO EXECUTE A TRANSPORTATION
AGREEMENT FOR A TOWN POLICE DEPARTMENT YOUTH COALITION EVENT**

WHEREAS, the Town of Wallkill Police Department is scheduled to host a Youth Coalition baseball game trip on August 23, 2022 to see a Hudson Valley Renegades games at Dutchess Stadium in Wappingers Falls, New York and it is necessary to arrange for transportation to and from the event; and

WHEREAS, Student Transportation Inc. d/b/a Mid-City Transit has offered to provide said transportation for the event at a cost of \$420.00 pursuant to the attached agreement; and

WHEREAS, the Town Board wishes to proceed with the aforesaid transportation agreement,

NOW THEREFORE, IT IS HEREBY RESOLVED, by the Town Board of the Town of Wallkill that the Town Supervisor, or his designee, is hereby authorized to enter into an agreement with Student Transportation Inc. d/b/a Mid-City Transit for transportation to and from the August 23, 2022 baseball game event at a cost of \$420.00, a copy of which agreement is annexed hereto.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
CREATING THE POSITION OF SENIOR ACCOUNT CLERK FOR THE
ACCOUNTING DEPARTMENT**

BE IT HEREBY RESOLVED, by the Town Board of the Town of Wallkill,

THAT said Town Board hereby amends the appropriate Town of Wallkill employment schedules to create the position of Senior Account Clerk to work in the Town of Wallkill Accounting Department, as designated by the Orange County Department of Human Resources, Civil Service Division, and subject to compliance with all applicable local, county and state laws, rules and regulations relating to the establishment of said position.

Resolution No. : ____ of 2022

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
ADOPTING AN AMENDED FEE SCHEDULE
TO TAKE EFFECT AS OF JUNE 1, 2022**

WHEREAS, the Town Board of the Town of Wallkill is authorized to set all fees, deposits, and costs by resolution of the Town Board pursuant to adopted local law, and

WHEREAS, the Town Board finds it necessary and appropriate to set forth the updated fees for the cleanup of unkempt or abandoned properties in accordance with Town Code §200-15,

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the schedule of fees, deposits and costs is hereby amended as set forth in Exhibit "A" annexed hereto, effective as of June 1, 2022.

EXHIBIT "A"

**SCHEDULE OF FEES, DEPOSITS AND COSTS
As of June 1, 2022**

RETURNED CHECK FEE-APPLICABLE TO ALL TOWN DEPARTMENTS: \$25.00

Dogs: Licenses and Fees

Annual fee for spayed or altered dogs..... \$ 5.00
Annual fee for unsprayed or unaltered dogs..... \$15.00

Dogs: Impoundment Fees

(i) not less than thirty-five dollars (\$35.00) for the first impoundment of any dog owned by that person and fifty dollars (\$50.00) for each additional twenty-four hours or part thereof of such impoundment. For any first offense, the enforcement officer shall have the discretion to waive all or a portion of any impoundment fees if circumstances dictate that such a waiver would be in the public interest;

(ii) not less than seventy dollars (\$70.00 for the first twenty-four hours or part thereof and fifty dollars (\$50.00) for each additional twenty-four hours or part thereof for the second impoundment, within one year of the first impoundment, of any dog owned by that person; or

(iii) not less than one hundred fifty dollars (\$150.00) for the first twenty-four hours or part thereof and fifty dollars (\$50.00) for each additional twenty-four hours or part thereof for the third and subsequent impoundments, within one year of the first impoundment, of any dog owned by that person.

Building Department Fee Schedule

*****All permits, unless otherwise noted, require an additional \$50 RESIDENTIAL certificate fee, OR a \$60 COMMERCIAL certificate fee added to the permit fee.**

Residential (single and two family dwellings)	\$0.85 per sq ft
Multiple Family (3+ Family)	\$0.95 per sq. ft
Commercial Building	\$0.70 per sq. ft. for the first 100,000 sq. ft and then \$.50 per sq. ft over 100,000 sq. ft
Alterations	\$0.50 per sq. ft. for Residential \$0.60 per sq. ft. for Commercial

Resolution No. : ____ of 2022

OR

**Building Inspector to calculate 1%
verified cost of construction**

**Multi-Family Roof Only
Commercial Roof Only**

**\$125.00 per unit on top floor
\$1,000.00 maximum or 1% of cost of
construction**

(Note: Minimum fee for residential alterations).....\$95.00

(Note: Minimum fee for commercial alterations).....\$125.00

Garages and Pole Barns

**Residential Pole Barns (non-ag) \$0.70 per sq ft
Residential Attached (garage only) \$0.70 per sq ft
Residential Detached \$0.70 per sq ft**

Decks and Accessory Structures (not garage) \$ 95.00 each

Pools:

**Above ground \$ 95.00
In ground (Vinyl) \$250.00
In ground (Concrete) \$250.00**

**Re-inspection Fee (for inspection not ready) \$ 75.00 (paid before re-inspection is
requested)**

Other Permits

**Septic Permit \$ 95.00* (no cert fee)
*SDS escrow may be required
Well Permits \$ 95.00 (no cert fee)
Demolition \$175.00
Trailer Parks \$ 40.00 per trailer (no cert fee)
Solar Farm \$1,000.00
Junk Yard \$200.00 per year (no cert fee)
Oil Tanks (remove OR install) \$ 75.00 each
Electrical ONLY \$ 50.00
Retaining Wall \$ 95.00
Footings and Foundation Only \$ 85.00
Wood Stove \$ 85.00**

Resolution No. : ____ of 2022

Outdoor Furnace	\$ 125.00
Commercial Change of Occupant (no work being done)	\$125.00
Crane Permit	\$100.00 (no cert fee)
Expired permit renewal fee	50% of original fee paid yearly or current fee whichever is less
Withdrawal/Cancelation of Application	Applicant will receive 50% refund of application fee if canceled within one year of application
Explosives and Blasting Permit Fees	\$175.00 for each permit (no cert fee)
Commercial New Monopole/Cell Tower	\$1,000.00 flat fee
Title Search Letters	\$175.00 each tax parcel
Housing Maintenance and Fire Inspection Fee's:	
Housing Maintenance (Apartment Inspections)	\$125.00 per building and \$20 per unit
Commercial Building up to 30,000 sq ft (one story)	\$175.00 per building and \$20 per unit
Comm Bldg up to 30,000 sq ft (more than 1 story)	\$125 per floor \$20 per unit
Commercial Buildings over 30,000 sq ft (one story)	\$275.00 per building and \$20 per unit
Comm Bldg over 30,000 sq ft (more than 1 story)	\$275.00, \$125.00 per floor, and \$20 per unit
<u>Commercial Mall Fire Inspection Fees:</u>	
Mall up to 30,000 sq. ft. (one story)	\$275.00 building shell and \$20 per unit

Resolution No. : ____ of 2022

**Mall over 30,000 sq. ft.
(more than one story)**

**\$275.00 for building and
\$125.00 per floor, and
\$20 per unit.**

**Commercial Operating Permit/
Fire Inspection Fee**

\$175.00 flat fee

19 NYCRR PART 1203

(h) Fire safety and property maintenance inspections. Provisions shall be made for:

(1) fire safety and property maintenance inspections of buildings which contain an area of public assembly at intervals not to exceed one year;

(2) fire safety and property maintenance inspections of all multiple dwellings and all nonresidential occupancies at intervals consistent with local conditions, but in no event shall such intervals exceed one year for dormitory buildings and three years for all other buildings.

Unpaid fire/safety and property maintenance inspection invoices for commercial and multi-family dwellings with a past due date of 91 days from date of inspection shall be assessed against the parcel and shall appear as a lean on the next Real Property tax bill.

Application Fees:

Water, Sewer and Driveway permits

\$40.00 appl. fee plus inspection fee*

Emergency Water and Sewer Lateral repair

\$60.00 fee (no cert fee and includes inspection fee)

Sign Permit Fees: (no cert fees on any sign permits)

Copy change or sign reface ONLY of existing sign

\$25.00

Cost of Sign if new (not reface or copy change)

Fee:

\$ 1.00 - \$ 5000.00

\$ 125.00

\$ 5001.00 - \$10,000.00

\$ 175.00

\$ 10,001.00 and up

\$ 275.00

Operating Permits (no cert fee)

Fee - \$175.00 Annually For All Public Assembly as per Title 19 Part 1203

19 NYCRR PART 1203

g) Operating permits.

(1) Operating permits shall be required for conducting the activities or using the categories of buildings listed below:

(i) manufacturing, storing or handling hazardous materials in quantities exceeding those listed in Tables 2703.1.1(1), 2703.1.1(2), 2703.1.1(3) or 2703.1.1(4), of the Fire Code of New York State (see 19 NYCRR Part 1225);

(ii) hazardous processes and activities, including but not limited to, commercial and industrial operations which produce combustible dust as a byproduct, fruit and crop ripening, and waste handling;

(iii) use of pyrotechnic devices in assembly occupancies;

(iv) buildings containing one or more areas of public assembly with an occupant load of 100 persons or more; and

(v) buildings whose use or occupancy classification may pose a substantial potential hazard to public safety, as determined by the government or agency charged with or accountable for administration and enforcement of the Uniform Code.

(2) Parties who propose to undertake the types of activities or operate the types of buildings listed in paragraph (1) of this subdivision shall be required to obtain an operating permit prior to commencing such operation. An application for an operating permit shall contain sufficient information to permit a determination those quantities, materials, and activities conform to the requirements of the Uniform Code. Tests or reports necessary to verify conformance shall be required.

(3) An inspection of the premises shall be conducted prior to the issuance of an operating permit.

(4) A single operating permit may apply to more than one hazardous activity.

(5) Operating permits may remain in effect until reissued, renewed or revoked or may be issued for a specified period of time consistent with local conditions.

(6) Where activities do not comply with applicable provisions of the Uniform Code, an operating permit shall be revoked or suspended

False Alarm Fines:

Number of False Alarms	Residential	Commercial
1	\$ 0.00	\$ 0.00
2	\$ 15.00	\$ 100.00
3	\$ 25.00	\$ 500.00
4	\$ 50.00	\$1000.00

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Residential Driveway (no curbs)	\$1,500.00
Residential Driveway (curbs)	\$2,500.00
Commercial Driveway	\$2,500.00 per lane

Peddling and Soliciting (Town Clerk’s Office)

Application Fee	\$ 50.00
License Fee	\$ 50.00
Solicitors with vehicles, pushcarts and trailers	\$175.00 (each)
Photo ID replacement or additional ID’s	\$ 5.00
Food Truck Permit-1 Day	\$100.00
Food Truck Permit-2 Day	\$150.00
Food Truck Permit-3 Day	\$200.00

Miscellaneous Fees for Police Department

Police Accident Report Fee	\$ 25.00
Non-Criminal Fingerprint	\$ 15.00

Games of Chance License Fees

License fee for each license period..... \$25.00
 License fee for authorized organization—each license period (not to exceed one year) \$18.75 per occasion

Parks: Pavilion Rates for Town of Wallkill Parks

Residents:	1) \$175.00	2) \$ 75.00	3) \$ 75.00
Non Residents	1) \$225.00	2) \$125.00	3) \$125.00

Refuse Hauling Permit **\$1,500.00/yr.**

Town of Wallkill Community Center:

A. Resident Contract Fees

Full Hall Day Shift	\$600.00
Full Hall Evening Shift	\$950.00
Full Hall 8:00 am-12:00 am (Midnight)	\$1,300.00
Use of Kitchen	\$400.00
Security Deposit	\$1,300.00

B. Non-Profit Organizations-MONDAY THROUGH FRIDAY ONLY

Resolution No. : ____ of 2022

Full Hall Day Shift	\$125.00
Full Hall Evening Shift	\$375.00
Full Hall 8:00 am-12:00 am (Midnight)	\$500.00
Use of Kitchen	\$250.00
Security Deposit	\$300.00

C. Town of Wallkill Affiliated Non-Profits No Charge

Sewers and sewage disposal: W & S Lateral Connections and Fees

Application fee-----	\$40.00
Sewer Permit and Sewer inspection fee.....	\$250.00
Water Permit and Water inspection fee.....	\$250.00 plus cost of meter

Third Notice Fine For Non-Transmitting Water Meters... \$100.00 per meter
(the fine may be waived by the Town if access to the premises is granted to the Town within 30 days of the date of the fine notice in order for the Town to remedy the non-transmitting meter)

Street and Sidewalk Work Permit Fees, Deposits and Bonds

Inspection fee (nonrefundable)	\$ 50.00
Deposit	\$ 25.00 per sq. ft.
(\$50.00 shall be for inspection and administrative costs of the town, which is not refundable)	
Bond Security Fee (in lieu of deposit) in the minimum amount of	\$1000.00

Residential Driveway	\$1,500.00 (no cert fee)
Commercial Driveway	\$2,500.00 (no cert fee)

Survey Monument Fees

Survey monument fee per unit or lot (as computed per §212-3.B of the Town Code) \$135.00

Towing Permit Fees (see Police Dept.)

Annual Permit for one towing vehicle	\$125.00
Each additional towing	\$ 45.00

Planning Board

Resolution No. : ____ of 2022

WORKSESSION FEE:	\$300.00
Lot Line Changes & Administrative Approval	\$500.00
Existing Commercial Space	\$250.00
All Other projects Base Application Fee	\$1,000.00
Additional Fee for Subdivisions Lots & SP/SUP units:	\$50.00 per lot or unit
<i>A. Planning Board Extension- Subdivision</i>	<i>\$100.00</i>
<i>Preliminary- 6 month- Town Code 209-9(j)</i>	
<i>Final Conditional- 6 months-Town Code 209-9 (J)</i>	
<i>Final – 1 year- Town Code 249-41 (c)2</i>	
<i>B. Planning Board Extension- Site Plan and/orSUP- \$100.00</i>	
<i>Site plan- 1 year – Town Code 249-40(d)10 c</i>	
<i>SUP- 1 year—Town Code 249-38 (F) 2&3</i>	

ENGINEERING AND CONSULTANT FEES WITH THE TOWN ENGINEER ARE BILLED DIRECTLY TO THE APPLICANT. THESE FEES INCLUDE WORKSESSIONS AND/OR INSPECTION FEES IF APPLICABLE AND ARE NOT INCLUDED IN THE APPLICATION FEES. PLEASE REFER TO ATTACHED ESCROW SCHEDULE.

NON-RESIDENTIAL CONSTRUCTION

Application Fee	(New Construction)	
		\$.35 sq. ft. up to 10,000 sq. ft.
		.10 sq. ft. up from 10,001 to 100,000
		.02 sq. ft. above 100,001

Additional Fee for Commercial Solar Projects:	\$5 per KW up to 5 MW
	\$3 per KW for greater than 5 MW

Public Hearing Fee ***\$ 150.00***

Survey Monuments Fees (Local Law #4 of 1989)

- \$135.00 per Unit or Lot – 1. Subdivisions – one unit equals one approved subdivision lot.
2. Multiple Family Development – one unit equals each individual Condominium, townhouse, apartment or dwelling unit approved.
 3. Industrial, commercial office or other such use – one unit shall equal 2,000 sq. ft. of building area approved.

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Recreation Fees (Section 249-34 town Zoning Code (Local Law #1 of 2005)

For all developments and subdivisions, other than two lot minor subdivisions, if the Planning Board has required the incorporation of recreation fees by the developer on the site, the parkland fee shall be \$1250.00 per unit or lot. If the Planning Board has not required the incorporation of recreation facilities by the developer on his site, the parkland fee shall be \$2500.00.

Inspection Fee (Section 249-42)

The owner/developer is responsible for payment of all inspections, as built and related costs. Initially, an inspection fee of 4% of the amount of the construction costs shall be paid to the town prior to the time that the Chairman of the Planning Board signs the final plat or the start of any plat or the start of any site improvement work.

Contribution to Traffic Mitigation

Industrial & Office	\$1.00 sq. ft.
Warehouse	.50 sq. ft.
Retail	2.00 sq. ft.
Enclosed Malls	3.50 sq. ft.
Hotels/Motels	.75 sq. ft.
Apartments and Subdivisions	500.00 per unit

Town of Wallkill Planning Board Escrow Fees

Procedure for establishing Escrow Account for payment of Consultant Review Fees

Upon application to the Planning Board for any action or approval required in accordance with the procedures set forth by the Town Law, the applicant shall post with the Town of Wallkill a deposit to cover all Engineering and Attorney consulting fees deemed necessary by the Planning Board. All consulting fees are billed directly to the applicant. These fees include work sessions, site inspections, attorney fees, etc. that are not included in the application fees. Please refer to the escrow schedule below to calculate the necessary escrow due upon submittal of the Planning Board application. The fees must be submitted to the Secretary of the Planning Board before the scheduled work session and at submittal of the Planning Board Application.

Worksession Escrow	\$300.00 Per Worksession
Lot Line Changes	\$ 500.00
Administrative Approvals	\$ 500.00
Residential Subdivisions	\$3000.00
Multi Family Site Plans/SUP	\$3000.00
Site Plan/Special Use Permits	\$3000.00

ADDITIONAL ESCROW FEES:

Resolution No. : ____ of 2022

Retaining Walls Greater than 4' review	\$2000.00
Applications requiring SWWP review	\$2500.00
Applications requiring Septic Review	\$1500.00 per lot
Applications requiring Traffic Study Review	\$2000.00
Site Inspection fee TBD at approval -	4% of approved cost estimate
Site Inspection fee for Administrative approvals and change of occupancy permits-	\$2500.00

Road Dedication	\$2000.00 when depleted to \$750.00 must be replenished
Maintenance Bonds	\$2000.00 when depleted to \$750.00 must be replenished
Drainage District	\$5000.00 when depleted to \$2000.00 must be replenished
Lighting Districts	\$5000.00 when depleted to \$2000.00 must be replenished
Developers Agreements	\$5000.00 when depleted to \$750.00 must be replenished
Commercial Cluster	\$5000.00 when depleted to \$750.00 must be replenished
Open Development	\$5000.00 when depleted to \$750.00 must be replenished
Miscellaneous	\$1000.00 when depleted to \$250.00 must be replenished

Applications are NOT deemed complete until all applicable fees have been paid in full. The consultants will bill the time for their services against the deposit in our Escrow Account. If your Escrow Account has a negative balance, then the Planning Board has the right to suspend review of application, and applicant agrees that its doing so will not entitle applicant to a default approval. Escrow balance must be kept at a minimum of 40% of the original escrow deposited at all times to remain on any Planning Board schedule of review.

Property Cleanup

In accordance with Town Code Section 200-15, the fee for cleanup of abandoned or unkempt properties by the Department of Public Works or a third-party contractor shall be as follows:

- 1. Minimum fee: \$300.00 per cleanup visit**
- 2. Town reserves the right to charge all documented costs of cleanup in excess of \$300.00 when performed by Town employees or by an outside contractor engaged by the Town.**

ELECTRICAL INSPECTION FEES
Single and 1 & 2 Family – Residential Occupancy

Flat Rate Residential Inspection Fees

Per Square Feet	Visits	Fee	Notes
0 – 299 see note 1	2	\$80.00	1. Does not include a service
0 – 600	3	\$100.00	
700 - 1199	3	\$130.00	“On a residential job inclusive of a

		Resolution No. : ____ of 2022	
1200 – 1799	3	\$160.00	service, and any additional work,
1800 – 2399	3	\$190.00	the residential inspection fee
2400 - 2999	3	\$220.00	category applies”
3000 – 4000	3	\$250.00	
Above 4000	TBD	Request Quote	
Service Only See Note 2			
100 - 225 Amp	2	\$80.00	2. Additional visits are priced
225 – 400 Amp	2	\$100.00	according to additional visit fee
			Schedule
Swimming Pool	3	\$100.00	
Permanent Gen. Installation With transfer switch	2	\$80.00	
Residential Electrical Survey: 1		\$100.00	
Excessive Mileage		\$10.00	Each add’l 25 miles over 50 miles round trip

Special Fees:

A visit fee of \$50.00 will be charged for every additional visit over the total number of visits provided for within this schedule of fees.

A written request for a duplicate certificate will be granted for a fee of \$25.00.

Special Handling, processing, and overnight delivery of a certificate of compliance, \$50.00.

Applications not filed with all pertinent information are subject to a \$20.00 correction fee.

Stand-by-fee for Electrical Inspection Personnel will be charged at \$65.00 per hour

BLOOMINGBURG CEMETERY FEES

Cemetery Plot Purchase	\$1,000.00
Opening/Burial Fee	\$1,000.00
Cremation Fee	\$ 300.00

Resolution No. :_of 2022

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented:

By:

Sec'd by:

Date of Adoption:

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Serrano				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TRANSFER OF FUNDS**

IT IS HEREBY RESOLVED, that the Town Board hereby authorizes and directs the Town Comptroller to transfer funds with respect to the 2022 Town Budget as follows:

1) HIGHWAY FUND

	Account:	Description:	Debit (From):	Credit (To):
From:	DA5990	Highway Fund Balance	200,000.00	
To:	DA5112.4622	Highway Gasoline		150,000.00
To:	DA5112.46201	Highway Diesel Fuel		50,000.00

This entry is utilizing Highway Fund Balance to supplement the gasoline and diesel fuel budgets for the 2022 budget. Fuel costs have increased significantly in the past several months and these rates of increase are unprecedented, so fund balance will be needed for this expense.