

Town of Wallkill
Building Dept.
99 Tower Dr., Bldg. A
Middletown, NY 10941

BUILDING PERMIT APPLICATION

Pools, Spas, and Hot Tubs

- 1.) Submit all together to the Building Dept.: **completed application**, applicable **fee**, pool type **specs or descriptive booklet**, **pool alarm** mfr. specs complying with ASTM 2208, contractor's **insurance** certificate, photocopy of your Orange Co. electrician's license and pool **location map**.
- 2.) Work covered by this application **may not** begin until permit application is reviewed, plans are approved, and a *permit is issued* and signed for.
- 3.) Approved **specs** and **location map** to be kept on the site of project for reference, and the **permit number** must be mounted on the site in 6" numbers to be seen from the road.(make your own sign) *Your permit # will be needed to request inspections.*
- 4.) Review list of required inspections, and upon of completion of work, supply completed final paperwork and request a certificate of completion inspection. Expired building permits are a violation of Town Law—please make sure **you** request a final inspection to complete this permit process.

A.) Contractor insurance requirements:

Homeowner = contractor:

- 1.) provide a photocopy of your homeowner's declarations page proving insurance coverage for the address of this project.
- 2.) Fill out/notarize affidavit of insurance form-request at Building Dept.

---OR---

Contractor (paid contractor):

- 1.) Provide C105.2 or U26.3 NYS WC certificate made out to the Town of Wallkill
- or-----
- 2.) Self-insured contractor's print exemption certificate from NYS WC website and provide with application submittal

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B.) Pool Placement: Pool to be set on side or rear of residence:

- 1.) Minimum of 10' from outmost part of the residence to pool or accessory structures
- 2.) Minimum of 20' from pool to all property lines
- 3.) Provide photocopy of survey with drawn *proposed* new pool location and measurements to the outermost part of the residence and measurements to property lines. WELL and SEPTIC locations—if applicable—must also be denoted on your pool location map. If you cannot locate your survey, hand drawn map-to scale—showing measurements can be submitted.

C.) Pool Specifications:

- 1.) Pool specs and pool alarm specs will be reviewed-*you may need to revise* your pool choice or pool alarm choice before a pool application can be approved.

D.) Inspections schedule inspections for your pool project: (where applicable)

Verify inspections required for YOUR individual project

--email inspection requests **by 3pm for next business day**

--email inspectionrequest@townofwallkill.com with permit # in subject line

--Inspections are performed between 9am-4pm.

--Please make sure you are ready for your inspection—failed/not ready surcharge = \$75fee

- 1.) Electrical Inspections—rough and final electrical inspections from one of the Town's approved electrical inspector listing.
- 2.) Final paperwork to be sent by email inspectionrequest@townofwallkill.com
 - a.) Final affidavit signed/notarized by named contractor
 - b.) Final project cost page
 - c.) Final electrical inspection (email by Electric Inspector)
- 3.) FINAL POOL INSPECTION-submit final paperwork and email request for final certificate inspection (**inspections received by 3pm will be scheduled for the next business day***)

***A responsible adult over the age of 18 will need to be at the site for final pool inspection and demonstrate the pool alarm function.**

--email inspectionrequest@townofwallkill.com with permit # in subject line

POOL, SPA, AND HOT TUB PERMIT APPLICATION

Application # PA- _____ Building Permit # BP- _____ Section _____ Block _____ Lot _____

Date examined _____ Date Approved _____ Date Disapproved _____

****ALL permits require INSPECTIONS o r A VIOLATION will be served****

Applicant's Name: _____ Phone # _____

Applicant Type (Owner, Contractor, Agent, Tenant): _____

Applicant's email address: _____
Please print clearly, your permit will be sent to this email address

Property Owner's Name _____

Mailing Address _____

City/State/Zip _____

Location of Project (Address # and Street Name): _____

Cost of Construction \$ _____

Dimensions of Pool: Round: _____ ft. Rectangular: _____ ft. X _____ ft.

Above ground: (circle one) YES NO* (skip to in ground)

Minimum pool, spa, hot tub permit fee = \$80 + \$ 30 Certificate Fee = \$ _____ Total Fee

*In ground (VINYL) Fee: Total Square Feet _____ X \$0.35 = \$ _____ + \$30 = Total Fee \$ _____

*In ground (CONCRETE) Fee: Total Square Feet _____ X \$0.42 = \$ _____ + \$30 = Total Fee \$ _____

CORNER LOT (Y/N) _____ ZONE IN WHICH PREMISES ARE LOCATED _____

Pool Contractor Name _____ Phone Number _____

Pool contractor must provide NYS WC certificate to Town of Wallkill, or submit an exemption form

Pool Contractor Address: _____

***Orange Co. Electrician: _____ O.C. Lic. # _____ License Exp. Date: _____

*****Electrical contractor MUST provide a photocopy of Orange County Electrical License*****

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Application # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR**

AFFIDAVIT OF OWNER

Premises _____

_____ Being duly sworn, deposes and says that he/she is
(Name of Owner)

the owner above named.

He/She is the **OWNER** and is duly authorized to perform or have performed the said work and to make and file this application; that all statements contained in this application are true to the best of his/her knowledge and belief and that the work will be performed in the manner set forth in the application and in the plans and specification filed therewith.

Deponent alleges that 1) the provisions of the Worker's Compensation Law does not apply in this case in that he/she will do all required work on the premises and will imply no labor thereat, OR 2) owner alleges that contractor performing work, will provide required NYS Worker's Compensation Insurance wherefore, deponent requests approval of said plan and application and issuance of a PERMIT to commence work.

Signed _____
(Signature of Property Owner)

Sworn to before me this

_____ day of _____ 20____

Notary Public

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(To be filed upon completion of work)

PERMIT # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR
AFFIDAVIT OF SUPERINTENDENT**

I, _____, the person observed the work for which a Certificate of Occupancy is being sought, hereby certifies that the building constructed under Town of Wallkill Building Permit Number _____ has been constructed as per plans and specifications accepted for the Building Permit, and that all work and materials meet the standards and specifications for which they were designed and that the building is safe for human occupancy.

Signed _____
Superintendent (General Contractor)

Sworn to before me this

_____ day of _____ 20____

Notary Public

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(To be filed upon completion of work)

PERMIT # _____ Section _____ Block _____ Lot _____

**TOWN OF WALLKILL
COUNTY OF ORANGE
OFFICE OF THE BUILDING INSPECTOR
AFFIDAVIT OF FINAL COST OF CONSTRUCTION**

I, _____ being duly sworn, depose and say he/she is the applicant/agent named in the Building Permit dated _____, 20__ relating to construction or other work having been performed in the Town of Wallkill.

Filed Cost of Construction _____

Final Cost of Construction _____

Permit Fee Paid _____

Additional Fee Due _____

(Costs for the work described in the application for building permit include the cost of all the construction and other work done in connection therewith, exclusive of the cost of land.)

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G105.3 Outdoor swimming pool. An outdoor swimming pool, including an in-ground, above-ground or on-ground pool, hot tub or spa shall be surrounded by a barrier which shall comply with the following:

1. The top of the barrier shall be at least 48 inches (1219 mm) above grade measured on the side of the barrier which faces away from the swimming pool. The maximum vertical clearance between grade and the bottom of the barrier shall be 2 inches (51 mm) measured on the side of the barrier which faces away from the swimming pool. Where the top of the pool structure is above grade, such as an above-ground pool, the barrier may be at ground level, such as the pool structure, or mounted on top of the pool structure. Where the barrier is mounted on top of the pool structure, the maximum vertical clearance between the top of the pool structure and the bottom of the barrier shall be 4 inches (102 mm).
2. Openings in the barrier shall not allow passage of a 4-inch-diameter (102 mm) sphere.
3. Solid barriers which do not have openings, such as a masonry or stone wall, shall not contain indentations or protrusions except for normal construction tolerances and tooled masonry joints.
4. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is less than 45 inches (1143 mm), the horizontal members shall be located on the swimming pool side of the fence. Spacing between vertical members shall not exceed $1\frac{3}{4}$ inches (44 mm) in width. Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.
5. Where the barrier is composed of horizontal and vertical members and the distance between the tops of the horizontal members is 45 inches (1143 mm) or more, spacing between vertical members shall not exceed 4 inches (102 mm). Where there are decorative cutouts within vertical members, spacing within the cutouts shall not exceed $1\frac{3}{4}$ inches (44 mm) in width.
6. Maximum mesh size for chain link fences shall be a $2\frac{1}{4}$ -inch (57 mm) square unless the fence has slats fastened at the top or the bottom which reduce the openings to not more than $1\frac{3}{4}$ inches (44 mm).
7. Where the barrier is composed of diagonal members, such as a lattice fence, the maximum opening formed by the diagonal members shall not be more than $1\frac{3}{4}$ inches (44 mm).
8. Gates shall comply with the requirements of Section AG105.2, Items 1 through 7, and with the following requirements:
 - 8.1. All gates shall be self-closing. In addition, if the gate is a pedestrian access gate, the gate shall open outward, away from the pool.
 - 8.2. All gates shall be self-latching, with the latch handle located within the enclosure (i.e., on the pool side of the enclosure) and at least 40 inches (1016 mm) above grade. In addition, if the latch handle is located less than 54 inches (1372 mm) from the bottom of the gate, the latch handle shall be located at least 3 inches (76 mm) below the top of the gate, and neither the gate nor the barrier shall have any opening greater than 0.5 inch (12.7 mm) within 18 inches (457 mm) of the latch handle.
 - 8.3. All gates shall be securely locked with a key, combination or other child proof lock sufficient to prevent access to the swimming pool through such gate when the swimming pool is not in use or supervised.

9. Where a wall of a dwelling serves as part of the barrier, one of the following conditions shall be met:

9.1. The pool shall be equipped with a powered safety cover in compliance with ASTM F 1346; or

9.2. Doors with direct access to the pool through that wall shall be equipped with an alarm which produces an audible warning when the door and/or its screen, if present, are opened. The alarm shall be listed in accordance with UL 2017. The audible alarm shall activate within 7 seconds and sound continuously for a minimum of 30 seconds after the door and/or its screen, if present, are opened and be capable of being heard throughout the house during normal household activities. The alarm shall automatically reset under all conditions. The alarm system shall be equipped with a manual means, such as touch pad or switch, to temporarily deactivate the alarm for a single opening. Deactivation shall last for not more than 15 seconds. The deactivation switch(es) shall be located at least 54 inches (1372 mm) above the threshold of the door; or

9.3. Other means of protection, such as self-closing doors with self-latching devices, shall be acceptable so long as the degree of protection afforded is not less than the protection afforded by Item 9.1 or 9.2 described above.

10. Where an above-ground pool structure is used as a barrier or where the barrier is mounted on top of the pool structure, and the means of access is a ladder or steps:

10.1. The ladder or steps shall be capable of being secured, locked or removed to prevent access; or

10.2. The ladder or steps shall be surrounded by a barrier which meets the requirements of Section AG105.2, Items 1 through 9. When the ladder or steps are secured, locked or removed, any opening created shall not allow the passage of a 4-inch-diameter (102 mm) sphere.

G105.4 Indoor swimming pool. Walls surrounding an indoor swimming pool shall comply with Section AG105.2 Item 9

G105.5 Prohibited locations. Barriers shall be located to prohibit permanent structures, equipment or similar objects from being used to climb them.

G105.6 Barrier exceptions. Spas or hot tubs with a safety cover which complies with ASTM F 1346, as listed in Section AG107, shall be exempt from the provisions of this appendix.