

## **Work Session Agenda**

TOWN OF WALLKILL  
DATE: May 3, 2017

WORK SESSION  
TIME: 7:30 PM

### **Topics:**

- Refund for the Ham Radio Event.

### **Resolutions:**

1. Resolution Scheduling Time & Place for a Public Hearing with Respect to the Petition of Warwick Properties, Inc. to Change the Zoning Classification of Certain Property Within the Town of Wallkill.
2. Resolution Hiring a Temporary Full-Time Clerk for the Assessor's Department.
3. Resolution Authorizing the Comptroller to Utilize Highway Fund Surplus to Pay for Approved Equipment Purchases.

### **Executive Session:**

### **Motion to Adjourn:**

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i>				
<i>Deputy Supervisor</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
SCHEDULING TIME AND PLACE FOR A PUBLIC HEARING WITH RESPECT TO  
THE PETITION OF WARWICK PROPERTIES, INC. TO CHANGE THE ZONING  
CLASSIFICATION OF CERTAIN PROPERTY WITHIN THE TOWN OF WALLKILL**

**WHEREAS**, Warwick Properties, Inc. has submitted a petition to the Town Board of the Town of Walkill pursuant to Town Code Section 249-24 for designation of certain real property owned by said Petitioner located at Foster Road and NYS Route 211 (Tax Map #'s 44-1-25.1, 25.2, 42,2 and 43) within the Town to rezone said properties to become a R-AH floating zone; and

**WHEREAS**, the Town Board of the Town of Wallkill has deemed the Petition to be in acceptable form and wishes to proceed with the appropriate steps to process said application; and

**WHEREAS**, the Town Board seeks to review the potential adverse environmental impacts of said local law pursuant to SEQRA; and

**WHEREAS**, the Town Board of the Town of Wallkill hereby determines that the aforementioned proposed amendment to the Town Code is an Unlisted action subject to SEQRA regulations and declares that it would be the Lead Agency with respect to the consideration, review, and determination of significance of the Petition proposing the zone change pursuant to SEQRA regulations § 617.6(b)(1)(I); and

**WHEREAS**, the Town Board wishes to set a time and place for a public hearing to consider the adoption of the foregoing zoning change application and to consider the potential environmental impacts of the same;

**WHEREAS**, the Town Board seeks public comment and suggestions regarding the zoning change application; and

Resolution No. :\_of 2017

**WHEREAS**, the Town Board seeks to review the potential environmental impacts of said zoning change application pursuant to SEQRA; and

**WHEREAS**, the Town Board will consider such information and comments as may be provided at the hearing on the proposed zoning change application in making its determination of significance as Lead Agency; and

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

1. In accordance with the provisions of § 617.6 of the regulations implementing the New York State Environmental Quality Review Act (“SEQRA”), (the “SEQRA regulations”), the Town Board hereby determines that the aforementioned proposed application to amend the Town Zoning Map is an action subject to SEQRA regulations; and
2. The Town Board preliminarily classifies the aforementioned action as Unlisted, pursuant to § 617.4 of the SEQRA regulations; and
3. The Town Board determines that it is, and will be, the Lead Agency with respect to the consideration, review, and determination of significance of the proposed zoning map amendment pursuant to SEQRA regulations, because there are no other involved agencies at this juncture; and
4. The Town Clerk is directed to notify all interested agencies of the Town Board’s Lead Agency Declaration in accordance with SEQRA regulations; and
5. The Town Clerk is directed to refer this matter to the Orange County Planning Department, pursuant to General Municipal Law Section 239-l and 239-m, for review and comment accompanied by the Notice of Public Hearing; and
6. The Town Clerk is directed to refer this matter to the Town Planning Board for proceedings consistent with Town Code Section 249-49; and
7. That a public hearing be held by the Town Board on May 25, 2017 at 7:25 p.m. with respect to amending Chapter 249 of the Town Code;
8. That the Town Clerk is hereby authorized and directed to cause public notice of said hearing to be given as provided by law and to keep copies of the aforementioned petition on file for public review

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i>				
<i>Deputy Supervisor</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL HIRING A  
TEMPORARY FULL-TIME CLERK FOR THE ASSESSOR'S DEPARTMENT**

**WHEREAS**, the Town Board has determined that there is a need to hire a temporary full-time Clerk for the Assessor's Department in order to provide for the efficient operation of said department; and

**WHEREAS**, in the opinion of the Town Board, William Prokopchak fulfills the requirements of knowledge, skill, and experience for the temporary position; and

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints William Prokopchak to the position of temporary full-time Clerk in the Assessor's Department **for a period not to exceed ninety (90) days** at the rate of \$17.56 per hour, effective as of May 1, 2017, pending the approval of the Orange County Department of Personnel-Civil Service Division.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i>				
<i>Deputy Supervisor</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TOWN COMPTROLLER TO UTILIZE HIGHWAY FUND  
SURPLUS TO PAY FOR APPROVED EQUIPMENT PURCHASES**

**WHEREAS**, at the March 29, 2017 Wallkill Town Board meeting, the equipment set forth in the attached Memorandum was approved for purchase in the total sum of \$148,130.00; and

**WHEREAS**, the funds needed to pay for the aforesaid equipment are available in the Town's Highway Fund Surplus,

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that the Town Board hereby authorizes and directs the Town Comptroller to pay the costs of the equipment acquisition set forth in the accompanying Memorandum from the Town's Highway Fund Surplus.

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3/29



*Louis J. Ingrassia, Jr.*

COMMISSIONER OF PUBLIC WORKS  
DIRECTOR — EMERGENCY MANAGEMENT

## Memo

To: Supervisor Depew and Town Board Members  
From: Louis Ingrassia, Jr. - Commissioner  
Date: March 29, 2017  
Re: Equipment Purchase – Highway Surplus

*DP  
ET  
5/29/17*

The Highway Department closed out the 2016 budget year with \$160,000.00 being returned to the Highway Surplus Fund. After careful consideration, I respectfully ask to use some of those funds to purchase some much needed equipment for the Highway Department.

We would like to purchase the following:

Bobcat Compact Excavator with three (3) bucket attachments and a hydraulic thumb -- \$86,038.38. This excavator will be used almost daily for tight areas and ditching operations. It will also be used for maintaining our retention basins.

Snow Blower Attachment for the Compact Excavator - \$7,091.00. This attachment will be used to clear snow from intersections during snow storms.

Snow Pusher Attachment for our front-end loader - \$8,000.00. This attachment will be used to clear cul-de-sacs during snow storms.

Road Widener Attachment - \$47,000.00. This machine will replace our Leeboy Maintainer which is used for our true and leveling operations as well as shoulders along the road. Our Maintainer is twenty years old and outdated. This new widener will allow for a much more efficient and time saving operation.

The total of all this equipment is \$148,129.38, please authorize the use of Highway Surplus Funds for the purchase of this equipment.

Thank you for your consideration, please let me know if you have any questions.

99 Tower Drive- Building A- Middletown, NY 10941

Phone: (845) 326-1435 Fax: (845) 692-2546

Email: [louingrassia@townofwalkill.com](mailto:louingrassia@townofwalkill.com) Website: [www.townofwalkill.com](http://www.townofwalkill.com)