

## Work Session Agenda

TOWN OF WALLKILL  
DATE: December 14, 2016

WORK SESSION  
TIME: 7:30 PM

### Topics:

- Town of Wallkill Board Room Camera System Upgrade.
- Fee Simple Transfer 85 Sheffield Drive from Town of Wallkill to Town of Wallkill Housing Authority.
- Authorize Supervisor to enter into agreement with Time Warner Cable to Increase Communication and Internet Capacity for Various Locations Owned by the Town – Voting tonight
- Set Town Of Wallkill Reorg Meeting for 7:30 p.m. on January 5, 2017 - Voting tonight

### Resolutions:

1. Resolution Authorizing the Commissioner of Public Works to Accept a Bid for the NYS Route 211 Sidewalk Construction Project.
2. Resolution Authorizing the Transfer of Funds.
3. Resolution Appointing Persons to the Position of Part-Time Police Dispatcher.

### Executive Session:

### Motion to Adjourn:



**"Transforming the way government works"**

661 Plank Road • Clifton Park • New York • 12065 • Phone 518-371-6869 • Fax 518-371-8207

December 8<sup>th</sup>, 2016

## **TOWN OF WALLKILL BOARD ROOM CAMERA SYSTEM UPGRADE PROPOSAL**

**Hardware:**

<i>Epiphan Pearl HD Video Mixer</i>	\$4,975
<i>PTZOptics 20x-SDI Video Conferencing Camera (qty 2)</i>	\$3,500
<i>PTZOptics IP Joystick Controller</i>	\$750
<i>Araknis 210 - 8 port PoE Switch</i>	\$350
<i>HD to SD Converter</i>	\$275
<i>APC Back-UPS 850VA Battery Backup/ Surge Protector</i>	\$125
<i>Cable</i>	\$125
<i>Mounting and miscellaneous</i>	\$300
<i>Monitor</i>	\$125
<b>Hardware Subtotal:</b>	<b>\$10,525</b>

**BAS IT Services:**

<b>40 hours at \$95</b>	\$3,800
Project Management: Install, organize and configure mixer, joystick controller and cameras	

**Total investment for Board Room upgrades: \$14,325**

**Note:** the \$95 rate for professional services is reduced for on-contract IT customers from our standard rate of \$140 an hour. Upon approval, BAS will order the required components listed above. At this time, there is no increase in annual maintenance once this is implemented although that is subject to review/change.

## You must use this as your coversheet

1. Sign your document if needed
2. Use this coversheet with your document & fax to  
**1 888 634 4320**

*Problem faxing to this number? Try*

*1 202 315 3320*

To: Nicholas montaque      From: mrange@townofwalkill.com  
Date: 12/09/2016 07:30AM PST      Re: Walkkill Supervisor

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Account Executive: Nicholas Montaque  
 Phone: 845-695-7127 Ext:  
 Cell Phone: 845-467-0445  
 Fax:  
 Email: nicholas.montaque@charter.com

**Business Class Customer Service Order**

**Order # 8300657**

<b>Customer Information: Customer Code</b>		
<b>Business Name</b>	Walkill Supervisor	<b>Customer Type:</b>
<b>Federal Tax ID</b>	<b>Tax Exempt Status</b>	<b>Tax Exempt Certificate #</b>
<b>Billing Address</b>		
<b>Attention To:</b>		<b>Account Number</b>
99 Tower Dr Basement Middletown NY 10941		
<b>Billing Contact</b>	<b>Billing Contact Phone</b>	<b>Billing Contact Email Address</b>
Mary Range	(845) 692-7802	mrangle@townofwallkill.com
<b>Authorized Contact</b>		
<b>Authorized Contact</b>	<b>Authorized Contact Phone</b>	<b>Authorized Contact Email Address</b>
Dan Depew	(845) 692-7832	supervisor@townofwallkill.com
<b>Technical Contact</b>		
<b>Technical Contact</b>	<b>Technical Contact Phone</b>	<b>Technical Contact Email Address</b>
Ronald W. Boyce Ryan Wilson	(518) 371-6869	rwilson@basgov.com

<b>Internet and Video Order Information For 99 Tower Dr Basement Middletown NY 10941</b>
<b>Service Type</b>
High Speed Internet (HSD) IPs (Internet Addresses)

<b>Internet and Video Order Information For 50 Creamery Rd 1st Floor Circleville NY 10919</b>
<b>Service Type</b>
High Speed Internet (HSD) IPs (Internet Addresses)



**Internet and Video Order Information For 52 Golf Links Rd 1st Floor Middletown NY 10940**

**Service Type**

High Speed Internet (HSD)

**Internet and Video Order Information For 860 Route 17m 1st Floor Middletown NY 10940**

**Service Type**

High Speed Internet (HSD)

**New and Revised Services and Monthly Charges At 50 Creamery Rd Unit 1st Floor, Circleville NY 10919**

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
1 Static IP	1	\$20.00	\$20.00	36 Months
Free Wi-Fi Lan Promotion	1	\$0.00	\$0.00	36 Months
Promo - Business Internet 50Mx5M	1	\$99.99	\$99.99	36 Months
<b>*Total</b>			<b>\$119.99</b>	

\*Prices do not include taxes and fees.

**New and Revised Services and Monthly Charges At 99 Tower Dr Unit Basement, Middletown NY 10941**

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
5 Static IP	1	\$35.00	\$35.00	36 Months
Free Wi-Fi Lan Promotion	1	\$0.00	\$0.00	36 Months
Promo - Business Internet 300Mx20M	1	\$299.99	\$299.99	36 Months
<b>*Total</b>			<b>\$334.99</b>	

\*Prices do not include taxes and fees.

**New and Revised Services and Monthly Charges At 52 Golf Links Rd Unit 1st Floor, Middletown NY 10940**

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
Free Wi-Fi Lan Promotion	1	\$0.00	\$0.00	36 Months
Promo - Business Internet 50Mx5M	1	\$99.99	\$99.99	36 Months
<b>*Total</b>			<b>\$99.99</b>	

\*Prices do not include taxes and fees.



**New and Revised Services and Monthly Charges At** 860 Route 17m Unit 1st Floor, Middletown NY 10940

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
Free Wi-Fi Lan Promotion	1	\$0.00	\$0.00	36 Months
Promo - Business Internet 50Mx5M	1	\$99.99	\$99.99	36 Months
<b>*Total</b>			<b>\$99.99</b>	

\*Prices do not include taxes and fees.

**One Time fees At** 99 Tower Dr Unit Basement, Middletown NY 10941

Description	Quantity	Sales Price	Total
HSD Installation	1	\$200.00	\$200.00
HSD Installation Discount	1	(\$200.00)	(\$200.00)
<b>Total</b>			<b>\$0.00</b>

\*Prices do not include taxes and fees.

**One Time fees At** 860 Route 17m Unit 1st Floor, Middletown NY 10940

Description	Quantity	Sales Price	Total
HSD Installation	1	\$200.00	\$200.00
HSD Installation Discount	1	(\$200.00)	(\$200.00)
<b>Total</b>			<b>\$0.00</b>

\*Prices do not include taxes and fees.

**One Time fees At** 50 Creamery Rd Unit 1st Floor, Circleville NY 10919

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HSD Installation	1	\$200.00	\$200.00
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\*Prices do not include taxes and fees.

**One Time fees At** 52 Golf Links Rd Unit 1st Floor, Middletown NY 10940

Description	Quantity	Sales Price	Total
HSD Installation	1	\$200.00	\$200.00
HSD Installation Discount	1	(\$200.00)	(\$200.00)
<b>Total</b>			<b>\$0.00</b>

\*Prices do not include taxes and fees.



**Special Terms**

[Empty box for Special Terms]

**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

\_\_\_\_\_  
Authorized Signature for Time Warner Cable Enterprises LLC

\_\_\_\_\_  
Authorized Signature for Customer

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

\_\_\_\_\_  
Date Signed



## Commercial Property Ownership Verification Form

To assist in the timely delivery of your contracted services Time Warner Business Class will need to document if you are the owner of the building in which your business resides by completing Section 1 below. If you **do not** own the property we require the Property Owner/Manager contact information to be provided by completing Section 2 below. We would also ask that you notify the Property Owner/Manager that you have signed up for Time Warner Cable services. We will be contacting the Property Owner/Manager to obtain a right of entry agreement to permit us to enter upon the property to install the services.

Section 1 - Please complete this section if **you own** your Commercial Property

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date Signed

Section 2 - Please complete this section if **you do not own** your Commercial Property

\_\_\_\_\_  
Property Owner/Manager Name and Title

\_\_\_\_\_  
Property Owner/Manager Phone #

\_\_\_\_\_  
Property Owner/Manager Email Address



**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO  
ACCEPT A BID FOR THE NYS ROUTE 211 SIDEWALK CONSTRUCTION PROJECT**

**WHEREAS**, the Town Board of the Town of Wallkill previously authorized the Commissioner of Public Works to solicit bids from vendors to provide labor and materials for the NYS Route 211 Sidewalk Construction Project (pedestrian and landscape improvement); and

**WHEREAS**, the Town is required under New York State Law to award such a contract to the lowest responsible bidder; and

**WHEREAS**, bids for said services were solicited, opened and reviewed on October 19, 2016; and

**WHEREAS**, the lowest responsible bidder has been identified;

**NOW, THEREFORE, LET IT BE HEREBY**

**RESOLVED**, that the Town Board hereby authorizes and directs the Town of Wallkill Commissioner of Public Works to accept the following bid:

**Argenio Bros., Inc. of New Windsor, New York: \$1,732,732.00,**

**and it is further**

**RESOLVED**, that the Town Supervisor, or his designee, is hereby authorized to execute all documentation necessary to effectuate the intent of this Resolution, subject to approval of the form and content of such documentation by the Town Attorney and the Town's Consulting Engineers.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TRANSFER OF FUNDS**

**WHEREAS**, it is necessary to cover final expenses for the capital bridge project;

**NOW, THEREFORE**, it is hereby

**RESOLVED**, that the following budget transfer be made for 2016:

From:	DA5120.1	Bridge Maintenance – Salaries	\$ 4,400.00	
	DA5120.4620	Bridge Maintenance	\$ 4,022.00	
	DA9710	Bridge Bond Interest	\$18,000.00	
	DA9730	BAN Interest	\$ 9,234.00	
To:	DA9950.5	Interfund Transfer		\$35,656.00

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
APPOINTING PERSONS TO THE POSITION OF PART-TIME POLICE DISPATCHER**

**WHEREAS**, there exists vacancies in the Town of Wallkill Police Department for part-time Police Dispatchers; and

**WHEREAS**, Ashley Headlam, Cecil Hunter and Ruth Morales fulfill the civil service requirements of knowledge, skills, and experience for the part-time Police Dispatcher position; and

**WHEREAS**, the Town of Wallkill Police Department has a need for part-time Police Dispatchers for the efficient and cost-effective functioning of that Department; and

**WHEREAS**, it is the opinion of the Chief of the Wallkill Police Department and the Town Board of the Town of Wallkill that the aforesaid persons are qualified to fill said position;

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints **Ashley Headlam, Cecil Hunter** and **Ruth Morales** to the position of part-time Police Dispatcher to serve in said capacity at the Town of Wallkill Police Department; and be it further

**RESOLVED**, that said appointments shall be deemed effective upon receipt by the Town of complete and satisfactory physical, psychological and criminal background checks, and subject to the submission and acceptance of all appropriate documentation by the Orange County Department of Human Resources.