

## **Work Session Agenda**

TOWN OF WALLKILL  
DATE: November 30, 2016

WORK SESSION  
TIME: 7:30 PM

### **Topics:**

### **Resolutions:**

1. Resolution Promoting Ronald Rollings to the Position of Assistant Building Inspector.
2. Resolution Promoting Albert Vance to the Position of Assistant Building Inspector.
3. Resolution Authorizing the Commissioner of Public Works to Accept a Bid for the Drilling & Construction of Well Number K-7 at the Kosuga Well Field.
4. Resolution Authorizing the Supervisor to Accept a Proposal to Administer the Lockbox Collection of Town Water & Sewer Payments.
5. Resolution Authorizing the Transfer of Funds.
6. Resolution Authorizing the Supervisor & Comptroller to Utilize Funds from Highway Surplus to Supplement the Costs Associated with the 211 Sidewalk Project.
7. Resolution Supporting the NYS DOT Funding Assistance for Randall Airport.
8. Resolution Accepting the Road Dedication of Hasbrouck Lane

### **Executive Session:**

### **Motion to Adjourn:**

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
PROMOTING RONALD ROLLINGS TO THE POSITION OF  
ASSISTANT BUILDING INSPECTOR IN THE TOWN BUILDING DEPARTMENT**

**WHEREAS**, there exists a vacancy in the Town of Wallkill Building Department for the position of Assistant Building Inspector; and

**WHEREAS**, upon the recommendation of Frank Leva, Acting Building Inspector, the Town Board has considered the promotion and appointment of Ronald Rollings to fill the current vacancy, and

**WHEREAS**, it is the opinion of the Town Board of the Town of Wallkill that Ronald Rollings is qualified to serve as an Assistant Building Inspector,

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints Ronald Rollings to the position of full time Assistant Building Inspector in the Town of Wallkill Building Department, effective as of December 1, 2016 at the annual salary of \$49,378.01; and it is further

**RESOLVED**, that said appointment is provisional until such time as Ronald Rollings fulfils all appropriate civil service qualifications and subject to the submission and acceptance of all appropriate documentation by the Orange County Department of Human Resources.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
PROMOTING ALBERT VANCE TO THE POSITION OF  
ASSISTANT BUILDING INSPECTOR IN THE TOWN BUILDING DEPARTMENT**

**WHEREAS**, there exists a vacancy in the Town of Wallkill Building Department for the position of Assistant Building Inspector; and

**WHEREAS**, upon the recommendation of Frank Leva, Acting Building Inspector, the Town Board has considered the promotion and appointment of Albert Vance to fill the current vacancy, and

**WHEREAS**, it is the opinion of the Town Board of the Town of Wallkill that Albert Vance is qualified to serve as an Assistant Building Inspector,

**NOW, THEREFORE, BE IT HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby appoints Albert Vance to the position of full time Assistant Building Inspector in the Town of Wallkill Building Department, effective as of December 1, 2016 at the annual salary of \$49,378.01; and it is further

**RESOLVED**, that said appointment is provisional until such time as Albert Vance fulfils all appropriate civil service qualifications and subject to the submission and acceptance of all appropriate documentation by the Orange County Department of Human Resources.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO  
ACCEPT A BID FOR THE DRILLING AND CONSTRUCTION OF WELL NUMBER K-  
7 AT THE KOSUGA WELL FIELD**

**WHEREAS**, the Town Board of the Town of Wallkill previously authorized the Commissioner of Public Works to solicit bids from interested contractors to provide all labor, materials and equipment necessary for the drilling and construction of well number K-7 at the Town’s Kosuga Well Field; and

**WHEREAS**, the Town is required under New York State Law to award such a contract to the lowest responsible bidder; and

**WHEREAS**, bids for said services were solicited, opened and reviewed on November 17, 2016; and

**WHEREAS**, the lowest responsible bidder has been identified;

**NOW, THEREFORE, LET IT BE HEREBY**

**RESOLVED**, that the Town Board hereby authorizes and directs the Town of Wallkill Commissioner of Public Works to accept the following bid:

**Layne Christensen Company of Bridgewater, New Jersey: \$67,650.00,  
and it is further**

**RESOLVED**, that the Town Supervisor, or his designee, is hereby authorized to execute all documentation necessary to effectuate the intent of this Resolution, subject to approval of the form and content of such documentation by the Town Attorney and the Town’s Consulting Engineers.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE SUPERVISOR TO ACCEPT A PROPOSAL TO  
ADMINISTER THE LOCKBOX COLLECTION OF  
TOWN WATER AND SEWER PAYMENTS**

**WHEREAS**, the Town Board of the Town of Wallkill previously authorized the Town Comptroller to solicit bids from vendors to administer the lockbox collection of Town water and sewer payments; and

**WHEREAS**, all submitted proposals were opened and reviewed in accordance with applicable law; and

**WHEREAS**, as required under New York law and the Town Code, the vendor that met all specifications set forth in the Request for Proposals, have been identified.

**NOW, THEREFORE, IT IS HEREBY**

**RESOLVED**, that the Town Board of the Town of Wallkill hereby authorizes and directs the Town Supervisor and Comptroller to enter into a contract with Greater Hudson Bank, N.A. for the administration of lockbox collection of Town water and sewer payments and to execute all documents necessary to enter into the final negotiated contract, subject to the approval of the Town Attorney.

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented

By: \_\_\_\_\_

Sec'd by: \_\_\_\_\_

Date of Adoption: \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TRANSFER OF FUNDS**

**WHEREAS**, it is necessary to allocate the funds needed for maintenance and repair work within Town Lighting District 2;

**NOW, THEREFORE**, it is hereby

**RESOLVED**, that the following budget transfer be made for 2016:

From:	SLB	Fund Balance-Lighting District 2	\$15,000.00	
To:	SLB5182.426	Electric		\$ 5,000.00
	SLB5182.46131	Repairs		\$10,000.00
	Total:		\$15,000.00	\$15,000.00

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

The following was presented  
 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL  
AUTHORIZING THE TOWN SUPERVISOR AND COMPTROLLER TO UTILIZE  
FUNDS FROM HIGHWAY SURPLUS TO SUPPLEMENT THE COSTS ASSOCIATED  
WITH THE 211 SIDEWALK PROJECT**

**WHEREAS**, a Project for the **NYS Route 211 Pedestrian and Landscape Improvements in the Town of Wallkill, Orange County, PIN 8780.45** (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

**WHEREAS**, the Town Board previously authorized the payment of 100% of the federal and non-federal share of the cost of construction, construction inspection and construction support work for the Project or portions thereof, to be reimbursed upon completion; and

**WHEREAS**, that the sum of \$1,414,000.00 was previously appropriated from highway surplus or other available budgeted funds at the discretion of the Town Supervisor and made available to cover the cost of participation in the above phase of the Project; and

**WHEREAS**, in the event the full federal and non-federal share costs of the project exceeds the amount appropriate above, the Town Board resolved to convene as soon as possible to appropriate said excess amount immediately upon the notification by the Town Supervisor thereof; and

**WHEREAS**, the Project bids came in at approximately \$400,000.00 over the anticipated Project cost; and

**WHEREAS**, the New York State Department of Transportation has pledged an additional \$200,000.00 towards the Project overage but it is necessary for the Town to commit additional funds to assure Project completion, which funds are available from the Town Highway Surplus,



**ROLL CALL VOTE**

**THE TOWN OF WALLKILL  
TOWN BOARD**

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<i>Supervisor</i> <b>Mr. Depew</b>				
<i>Councilman</i> <b>Mr. Coyne</b>				
<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

The following was presented

By \_\_\_\_\_

Sec'd by \_\_\_\_\_

Date of Adoption \_\_\_\_\_

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL SUPPORTING THE  
NEW YORK STATE DEPARTMENT OF TRANSPORTATION'S (NYSDOT) FUNDING  
ASSISTANCE  
FOR**

**RANDALL AIRPORT - REHABILITATE APRON INCLUDING CRACK REPAIR  
(3000 LF) AND SEALING (8700SY)-CONSTRUCTION;  
AND LAND OBLIGATION OF .247 ACRES)**

**CLASSIFYING THE SAME AS A TYPE II ACTION ACTION PURSUANT TO THE  
NEW YORK STATE ENVIRONMENTAL QUALITY REVIEW ACT (SEQRA), AND  
AUTHORIZING THE TOWN SUPERVISOR TO EXECUTE FORM DV-21.**

**WHEREAS**, Aerodrome Development Corporation filed an Environmental Assessment Form (EAF) with the Town Board of the Town of Wallkill, relating to the Randall Airport's request for matching funding assistance from the NYSDOT for the rehabilitation of the airport apron including crack repair (3000 lf) and sealing (8700sy)-construction; and land obligation of .247 acres); and

**WHEREAS**, the NYSDOT is willing to provide matching funding assistance to Randall Airport to match the Airport Improvement Program Federal Grant AIP 3-36-0224-32-16 in the amount of \$119,230.00; and

**WHEREAS**, the NYSDOT, as a condition to providing matching funding assistance for said projects, requires that the Town's Supervisor execute Form DV-21 and that the Town Board of the Town of Wallkill express its support for the DOT's matching funding assistance;

**NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF WALLKILL HEREBY RESOLVES AS FOLLOWS:**

1. The Town Board's expression of support for the NYSDOT's matching funding assistance and the Town Supervisor's execution of Form DV-21 is an action subject to SEQRA; and
2. The Town Board hereby determines that it is, and will be, the Lead Agency with respect to the SEQRA review and approval of this action, which is a Type II Action; and
3. Based upon the Town Board's Negative Declaration, the Town Board hereby determines that there are no significant adverse environmental impacts associated with this action; and
4. The Town Board of the Town of Wallkill hereby expresses its support for the NYSDOT's funding assistance; and
5. The Town Supervisor is authorized to execute form DV-21; and
6. The Town Clerk of the Town of Wallkill is directed to send a certified copy of this Resolution to each of the following:
  - a. Randall Airport  
100 Airport Rd, P.O. Box 3062,  
Middletown NY 10940
  - b. TriState Planning & Engineering, P.C.,  
1 Wesley Court  
Huntington NY 11743
  - c. New York State Department of Transportation  
Aviation Bureau, Attn: Denise Gerald  
50 Wolf Road, POD 54  
Albany NY 12232

**THE TOWN OF WALLKILL  
TOWN BOARD**

**ROLL CALL VOTE**

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 By \_\_\_\_\_  
 Sec'd by \_\_\_\_\_  
 Date of Adoption \_\_\_\_\_

Names	Ayes	Noes	Abstain	Absent
<i>Supervisor</i> <b>Mr. Depew</b>				
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<i>Councilman</i> <b>Mr. Valentin</b>				
<i>Councilman</i> <b>Mr. Meyer</b>				
<i>Councilman</i> <b>Mr. Johnson</b>				
<b>TOTAL</b>				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL:  
ACCEPTING A DEED TO LANDS COMPRISING HASBROUCK LANE  
FOR DEDICATION IN CONNECTION WITH THE HASBROUCK SUBDIVISION**

**WHEREAS**, a certain parcel of land developed, built, and containing a roadway known as Hasbrouck Lane (the "Road") in the Town of Wallkill (SBL 110-1-17), has been offered for dedication to the Town of Wallkill for highway purposes by Hasbrouck Lane Realty, LLC in connection with the Hasbrouck Lane subdivision project; and

**WHEREAS**, the Commissioner of Public Works has recommended the acceptance of said parcel for dedication for highway purposes, has indicated that road construction has been completed to his satisfaction; and

**WHEREAS**, a policy of title insurance relating thereto shall be offered to the Town with respect to the Road; and

**WHEREAS**, the Town's Consulting Engineer has found that the legal descriptions for the Road and the easement areas close within industry standards; and

**WHEREAS**, Hasbrouck Lane Realty, LLC has executed the appropriate documents to convey the Road to the Town.

**NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:**

1. The Town Board agrees to accept the deed of dedication for Hasbrouck Lane; and
2. The Town Supervisor or his designee is authorized to execute all necessary documents to effectuate the transfer contemplated by this Resolution; and
3. The Town Board consents to the issuance by the Commissioner of Public Works

Resolution No. :\_of 2016

of an Order accepting the aforesaid dedication for highway purposes and to the filing with the Town Clerk of said Order upon the execution and receipt of a Release and Dedication from Hasbrouck Lane Realty, LLC; and

4. Hasbrouck Lane Realty, LLC shall: 1) post a one-year maintenance bond for the Roads in an amount to be determined by the Town's Consulting Engineer in accordance with the Town Code; 2) provide the Town with a title policy with respect to the Road, both in form and content acceptable to the Town Attorney; and 3) remit payment for any unpaid inspection fees, professional fee invoices or other unpaid fees due to the Town;
5. The Town Board authorizes the recordation of the deed of dedication and related documents in the Office of the Orange County Clerk once all of the conditions enumerated in paragraph 4 of this Resolution are completed to the satisfaction of the Commissioner of Public Works, the Town's Consulting Engineer and the Town Attorney.