

Work Session Agenda

TOWN OF WALLKILL
DATE: APRIL 4, 2018

WORK SESSION
TIME: 7:30 PM

Topics:

- Circleville Park Soccer Field Request
- Bell Copier Noel Hirsch
- School Resource Officer
- Fireworks Contract
- Request Court Office
- Animal Control Request
- Vehicle Purchase Finance/Cash
- Private Roads Allen Road
- RJ Smith
- Carmelite Retirement Home
- Water Department Position
- Easement

Resolutions:

1. Resolution Authorizing Commission of Public Works to Advertise for Bids for HVAC and Electrical Services Within the Town.
2. Resolution Authorizing the Acceptance of All Documents for the Scotchtown Estates-Cross View Subdivision.
3. Resolution Authorizing Supervisor to Sign an Intermunicipal Agreement for the 2018/2019 Orange County Stop-DWI Program.
4. Resolution Appointing Persons to the Position of Full-Time Police Officers.
5. Resolution for Budget Transfers.

Executive Session:

Legal Matters

Motion to Adjourn:

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
By: _____
Sec'd by: _____
Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE COMMISSIONER OF PUBLIC WORKS TO ADVERTISE FOR
BIDS FOR HVAC AND ELECTRICAL SERVICES WITHIN THE TOWN**

WHEREAS, the Town of Wallkill wishes to solicit proposals from HVAC and electrical services companies to provide services at Town properties; and

WHEREAS, it is necessary to solicit bids from these service providers in order to insure that the Town selects the lowest responsible bidder, or best offer, in accordance with New York State law,

NOW, THEREFORE, LET IT BE HEREBY

RESOLVED, as follows:

1. That the Town Board hereby authorizes and directs the Commissioner of Public Works to issue a Request for Proposals from vendors to furnish all labor, equipment and materials necessary to provide HVAC and electrical services at Town owned properties;
2. Such proposals shall be opened on _____, 2018 at 10:00 AM at the Town Hall;
3. The Commissioner of Public Works shall thereafter report back to the Town Board with the results of said bids.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented

By: _____

Sec'd by: _____

Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE ACCEPTANCE OF ALL DOCUMENTS FOR THE
SCOTCHTOWN ESTATES-CROSS VIEW SUBDIVISION**

WHEREAS, Scotchtown Estates, LLC (“Grantor”) owns certain parcels of land on ScotchTown Collabar Road and Leafhaven Court, within the Town known as Section 19, Block 1, Lots 3.2 and 10; ; and

WHEREAS, Grantor obtained subdivision approval from the Town of Wallkill Planning Board to develop said property, which required the Grantor to convey certain property rights to the Town and take other actions; and

WHEREAS, Grantors have offered to the Town; an Irrevocable Offer of Dedication for a future Town road with accompanying deed; a Drainage Easement and a Conservation Easement, along with each of the respective transfer documents, in connection with the subdivision; and

WHEREAS, the Town’s acceptance of the proposed documents is in the best interest of the Town, its citizens, and the public, health, safety and welfare of the same,

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Town Board of the Town of Wallkill accepts the, along with each of the respective transfer documents, proposed by Scotchtown Estates, LLC and authorizes the Town Supervisor, or his designee, to execute any necessary documents associated with the same, provided the final version of the aforementioned documents are acceptable in form and content to the Town’s Consulting Engineers and Town Attorney.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By: _____
 Sec'd by: _____
 Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TOWN SUPERVISOR TO SIGN AN INTERMUNICIPAL
AGREEMENT FOR THE 2018/2019 ORANGE COUNTY STOP-DWI PROGRAM**

WHEREAS, the Stop-DWI Program is a statewide traffic safety effort in existence in New York since 1981 for innovative enforcement, rehabilitation, and prevention programming, designed to ensure that no one part of the Driving While Intoxicated (DWI) system becomes overburdened as a result of increased enforcement; and

WHEREAS, the Town of Wallkill is a participating municipality in the Orange County Stop-DWI Program, and it is in the public interest, health, safety and welfare for the Town to continue its participation in the Orange County Stop-DWI Program; and

WHEREAS, as part of the Town of Wallkill’s participation in the Orange County Stop-DWI Program and to receive the allocated grant funding, it is necessary for the Town Supervisor to sign an Intermunicipal Agreement with Orange County on behalf of the Town to ensure the Town’s continued participation;

NOW, THEREFORE, IT IS HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby authorizes the Town Supervisor, or his designee, to sign an Intermunicipal Agreement on behalf of the Town associated with the 2018/2019 Orange County Stop-DWI Program, subject to final review by the Town Attorney.

**THE TOWN OF WALLKILL
TOWN BOARD**

ROLL CALL VOTE

The following was presented
 By: _____
 Sec'd by: _____
 Date of Adoption: _____

Names	Ayes	Noes	Abstain	Absent
<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
APPOINTING PERSONS TO THE POSITION OF FULL-TIME POLICE OFFICER**

WHEREAS, there exists vacancies in the Town of Wallkill Police Department for full-time Police Officers; and

WHEREAS, Alexi Leguillow, Luke Solomon, Craig Cucci and Kenneth Anderson fulfill the civil service requirements of knowledge, skills, and experience for the full-time Police Officer positions; and

WHEREAS, the Town of Wallkill Police Department has a need for full-time Police Officers for the efficient and cost-effective functioning of that Department; and

WHEREAS, it is the opinion of the Chief of the Wallkill Police Department and the Town Board of the Town of Wallkill that the aforesaid individuals are qualified to fill said positions;

NOW, THEREFORE, BE IT HEREBY

RESOLVED, that the Town Board of the Town of Wallkill hereby appoints **Alexi Leguillow, Luke Solomon, Craig Cucci and Kenneth Anderson** to the position of full-time Police Officers to serve in said capacity at the Town of Wallkill Police Department; and be it further

RESOLVED, that said appointments shall be deemed effective as of April 16, 2018 and subject to the submission and acceptance of all appropriate documentation by the Orange County Department of Human Resources as well as receipt of satisfactory background checks.

**THE TOWN OF WALLKILL
TOWN BOARD**

The following was presented:

By: _____

Sec'd by: _____

Date of Adoption: _____

Names Ayes Noes Abstain Absent

<i>Councilman</i> Mr. Coyne				
<i>Councilman</i> Mr. Valentin				
<i>Councilman</i> Mr. Meyer				
<i>Councilman</i> Mr. Johnson				
<i>Supervisor</i> Mr. Diana				
TOTAL				

**RESOLUTION OF THE TOWN BOARD OF THE TOWN OF WALLKILL
AUTHORIZING THE TRANSFER OF FUNDS**

IT IS HEREBY RESOLVED, that the Town Board hereby authorizes and directs the Town Comptroller to transfer funds for the 2017 budget:

GENERAL FUND

Account	Description	Debit	Credit
A1110.4515	Copier Lease	4,086.00	
A1355.4442	Outside Appraisals	7,673.00	
A1355.4444	Certioraris	3,360.00	
A1623.421	BA - Telephone	6,400.00	
A1623.4641	Cap. Repairs - Board Room Upgrade	1,073.00	
A1624.4641	Capital Repairs-Sidewalks	5,601.00	
A1680.211	Cent. Data Proc. Hardware	8,085.00	
A1680.212	Software	16,295.00	
A1680.445	Software Support	40,370.00	
A1680.453	Cent. Data Processing	16,500.00	
A1680.457	Cent. Data Processing Comp. Lease	11,648.00	
A1680.461	New Comp. Equipment	30,407.00	
A1680.477	Software	5,000.00	
A1989.4	Legal Settlement Contingency	13,600.00	
A1990.4	Contingency	48,204.00	
A3120.233	Police Vehicles	51,755.00	
A3120.41174	Youth Expenses	5,305.00	
A3310.46131	Lighting Repair	5,171.00	
A3620.21	Computer Equipment	6,064.00	
A5132.426	Hwy. Electric	10,915.00	
A5630.12	P/T Operators	15,799.00	
A5630.2	Dial A Bus Equipment	13,000.00	
A5630.463	Bus Fuel	7,240.00	
A7021.4413	Boys & Girls Club Program	45,000.00	
A7110.452	Vehicle Lease-P/U Truck	6,500.00	
A8020.11	Planning Salaries	7,506.00	
A8160.42121	Refuse Removal-Road Side Pickup	5,920.00	
A8620.4	Korn's Camp	7,075.00	
A9015.82	Employee Retirement	45,100.00	
A9040.81	Workers Comp. Insurance	7,586.00	
A9095.8	Benefits Contingency	100,000.00	

**THE TOWN OF WALLKILL
TOWN BOARD**

		Debit	Credit
A1010.11	Town Board Salaries		\$6,470.00
A1110.11	Court Salaries		\$343.00
A1220.4517	Chargeback Expense	\$32,275.00	
A1320.441	Audit Fee	\$8,074.00	
A1330.11	Tax Collector Salaries		\$117.00
A1355.11	Assessor Salaries		\$7,506.00
A1410.11	Town Clerk Salaries	\$22,402.00	
A1410.4463	Feline Spay/Neuter Expenses		\$1,707.00
A1440.44111	Engineering - McGoey		\$9,542.00
A1450.47133	Polling Places		\$300.00
A1490.11	PW Salaries		\$4,838.00
A1650.4	Central Comm. - NYCOMCO		\$229.00
A1670.11	Courier Regular Time		\$79.00
A1670.455	Document Storage Lease	\$12,562.00	
A1910.431	Insurance - General Liability		\$9,111.00
A1910.434	Vehicle Insurance	\$40,685.00	
A1910.438	Claims	\$22,076.00	
A1940.2	Purchase of Land		\$180.00
A1950.4	Taxes on Town Property.		\$4,495.00
A3120.4215	Park Cameras		\$1,768.00
A3120.4491	Hiring Expenses	\$15,070.00	
A3120.452	Vehicle Leases		\$4,458.00
A3120.4613	Communications		\$3,440.00
A3120.463	Gasoline		\$6,487.00
A3320.12	Parking Enforcement Regular Time		\$5,814.00
A3320.463	Gasoline		\$485.00
A3510.4461	Humane Society		\$110.00
A3510.4462	Vet Fees		\$105.00
A3510.4610	Vehicle Repairs		\$90.00
A5132.421	Hwy Telephone		\$3,802.00
A5132.4212	Hwy Garbage Removal		\$3,644.00
A5182.4	General Street Lighting	\$62,824.00	
A5190.42	Park & Ride Lot Utilities		\$1,155.00
A5190.458	Park & Ride Lot Rent	\$10,163.00	
A7020.12	Boys & Girls Club Camp		\$728.00
A7110.12	Park Regular Time	\$35,258.00	
A8010.11	Zoning Salaries		\$2,179.00
A8040.1	Human Rights Personnel Services		\$170.00
A8640.426	Solar Farm Electric	\$108,185.00	
A9010.82	Employee Retirement Plans	\$19,262.00	
A9030.84	Payroll tax - Social security		\$2,235.00
A9055.8	Insurance - disability		\$1,279.00
A9060.81	Insurance - Hospitalization		\$61,515.00
A9070.81	Insurance - dental		\$21,062.00
A9080.81	Insurance - glasses		\$3,014.00
A9090.83	Uniforms		<u>\$945.00</u>
		558,238.00	\$558,238.00

CEMETERY FUND

Account	Description	Debit	Credit
CM2192	Charges for Cemetery Services	7,525.00	
CM8810.443	Cemetery Services		7,525.00

**THE TOWN OF WALLKILL
TOWN BOARD**

HIGHWAY FUND

Account	Description	Debit	Credit
DA1990.4	Contingency	4,540.00	
DA5110.2	Hwy Cap Improvements	2,249.00	
DA5110.41134	Mtce. Of Roads Dust Control	2,500.00	
DA5110.41135	Gravel	2,313.00	
DA5110.431	General Liability	20,000.00	
DA5110.4612	Blacktop Maintenance	32,978.00	
DA5112.41133	Perm. Impr. Stone	3,689.00	
DA5112.4118	Misc Supplies	6,326.00	
DA5112.46122	Guide Rail	2,940.00	
DA5112.4621	Diesel Maintenance	1,989.00	
DA5120.4620	Bridge Maintenance	16,000.00	
DA5130.452	Vehicle Leases	5,184.00	
DA5130.466	Oil & Grease	2,733.00	
DA5140.442	Legal Fees/Engineering	13,781.00	
DA5140.46235	Stream Maintenance	1,685.00	
DA5142.41132	Salt	3,432.00	
DA5142.4118	Misc Supplies	740.00	
DA9040.81	Insurance - Workers Comp	7,718.00	
DA9060.81	Insurance - Hospitalization	16,018.00	
DA9095.81	Benefit Contingency	10,126.00	
DA9710.9710.6	Bridge Bond Principal	2,000.00	
DA5110.12	Maintenance of Roads Regular Time		\$39,206.00
DA5112.46201	Diesel Fuel		\$1,362.00
DA5112.4633	Gasoline		\$27,160.00
DA5114.4	Chargeback Expense		\$25,539.00
DA5130.12	Machinery Regular Time		\$14,393.00
DA5130.41	Machinery Supplies and Material		\$10,762.00
DA5140.411	Brush & Weeds Office Supplies		\$1,056.00
DA5140.421	Telephone		\$380.00
DA5140.4213	Payroll Billing		\$3,222.00
DA5142.12	Snovertime		\$4,450.00
DA5410.4411	Wash. Heights Sidewalk Engineering		\$132.00
DA9010.82	Employee Retirement Plans		\$9,848.00
DA9030.84	Payroll tax -Social security		\$567.00
DA9035.84	Payroll tax - Medicare		\$59.00
DA9070.81	Insurance - dental		\$1,558.00
DA9710-9710.71	Bridge Bond Interest		\$8,317.00
DA9730.7	BAN Interest - Equip - PO 2021		\$10,930.00
		158,941.00	\$158,941.00
			\$0.00

ENTERPRISE FUND

Account	Description	Debit	Credit
ER7150.41146	Bio Stimulants	1,645.00	
ER7150.11	Payroll		1,645.00
ER7160.46254	Sales Tax	4,769.00	
ER9010.82	Retirement		159.00
ER9030.84	Social Security		96.00
ER9035.84	Medicare		22.00
ER9045.84	MTA Tax		719.00
ER9050.81	Unemployment		591.00
ER9060.81	Hospitalization		2,935.00
ER9070.81	Dental		230.00
ER9080.81	Glasses		17.00

**THE TOWN OF WALLKILL
TOWN BOARD**

SEWER FUND

Account	Description	Debit	Credit
SSA1990.4	Contractual	6,467.00	
SSA1972.4	Contractual		93.00
SSA8110.4211	Sewer Billing		38.00
SSA9070.81	Insurance - Dental		32.00
SSA9090.83	Uniforms		615.00
SSA9710.9713.7	Bond Interest-2016 Sewer Projects		5,688.00
SSA9730.7	BAN Interest-Sewer Dewatering		1.00
		6,467.00	6,467.00

WATER FUND

Account	Description	Debit	Credit
SWA1990.4	Contractual	56,231.00	
SWA8310.4411	Engineering	40,096.00	
SWA8310.442	Legal Fees	21,241.00	
SWA1972.4	Contractual		3,680.00
SWA8320.46402	Wellfield Maintenance		58,161.00
SWA8340.4210	Water Usage Expense		25,895.00
SWA9030.84	Payroll Tax - SSI		1,929.00
SWA9045.81	Payroll Tax - Medicare		435.00
SWA9060.81	Insurance - Health		1,985.00
SWA9070.81	Insurance - Dental		6,950.00
SWA9080.81	Insurance - Glasses		1,101.00
SWA9090.83	Uniforms		365.00
SWA9710.9712.7	Bond Interest-2016 Water Tank Rehab		17,067.00
		117,568.00	117,568.00